CROWLEY’S RIDGE COLLEGE

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Paragould, AR 72450
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Phone: (870) 236-6901
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CATALOG FOR ACADEMIC YEAR

2022-2023

(EFFECTIVE AUGUST 1, 2022)

Crowley’s Ridge College is private four-year Christian college in Paragould, Arkansas. The College has an open admissions policy and welcomes students of all backgrounds.

Crowley’s Ridge College is accredited by the Higher Learning Commission
230 S. LaSalle Street, Suite 7-500
Chicago, IL 60604
(800) 621-7440
www.hlcommission.org
https://crc.edu/wp/accreditation/
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**PREAMBLE**

The founders of Crowley’s Ridge College believed:

*That God is*

*That He is our maker*

*That He has revealed His will to us*

*That He offers an earthly life of fulfillment and eternal life after death.*

Out of these beliefs grows a commitment to the pursuit of knowledge within a community of people who recognize God as the ultimate source of that knowledge. This commitment is expressed through the mission and goals of the college.

**MISSION**

Crowley’s Ridge College is a private four-year church affiliated but autonomous, co-educational liberal arts college, providing for its students a balanced course of studies appropriate for Bachelor and Associate Degrees. While the college is affiliated with the churches of Christ, students of all religious backgrounds are welcome at Crowley’s Ridge College. The student population comprises both non-traditional and traditional residential and commuter students.

The college is committed to a continual emphasis on the integration of scholarship, critical thinking, service, and the spiritual dimension of life. Preserving a commitment to a tradition of small class sizes and a philosophy of open enrollment helps the college maintain a focus on the whole student as an individual.

**STUDENT LEARNING GOALS**

The students will use their various experiences to build a philosophy of life consistent with Christian ideals that will lead them into a future of service to God and community.

The students will acquire, evaluate, and make use of knowledge; solve problems individually and with others; prepare themselves for advanced studies; and develop a desire for lifelong learning.
Crowley’s Ridge College began in 1964 as an offspring of Crowley’s Ridge Academy (CRA), a K-12 Christian Academy established in 1953. Until 1975, CRC and CRA operated under the same governing board, at which time the two institutions legally separated and now operate under separate charters and boards.

The founder of both CRC and CRA was Emmett F. Smith, Jr. Dr. Smith’s vision for Christian education in Northeast Arkansas was stimulated, in part, from the previous existence of two Christian schools: Monea Christian College, located in Rector, Arkansas, and Croft College, located in rural Greene County. Both institutions had ceased operation by the 1930’s.

**SETTING**

Crowley’s Ridge College is located in Paragould, Arkansas, near the crest of Crowley’s Ridge, a 150-mile long range of rolling hills in the midst of the eastern Arkansas delta. This region is so different from the rest of the state that it is considered a separate land division. In fact, there is no other place like it in North America.

This unique gift to Arkansas provided a refuge for early pioneers long before the great delta was drained and cleared of timber. It was named in honor of Benjamin F. Crowley who settled his family on the ridge near Paragould about 1820. Stretching north to south, the ridge is the only “highland” between the Ozarks and the Mississippi River. It is a favorite recreational retreat, the site of several important cities, and a wildlife haven.

The Crowley’s Ridge College campus contains 150 acres of rolling hills, covered with pine trees and a lake near its center. It is situated in Paragould, a city of approximately 26,000. It is the seat of Greene County, with a population of 42,000, and the home of several light and medium industries. The city is located at the intersection of U.S. Highways 49 and 412. The municipal airport - with a 4,500 foot lighted runway is available for general aviation. Commercially scheduled air service is available in Jonesboro (20 miles to the south), and Amtrak passenger service is available from Walnut Ridge (20 miles to the west).
Classrooms…

Educational facilities on the CRC campus include ten (10) buildings containing 88,000 square feet. Classroom facilities are located in the Larry M. Bills Administration Building, the Natural Sciences Building, and Hillcrest Church of Christ. The Learning Center and administrative offices share the upper floor of the Administration Building.

Chapel…

Daily chapel services are held in the Hillcrest Church of Christ auditorium adjacent to the CRC campus. The Carter Activities Center (a gymnasium) and outdoor playing fields host recreational activities, physical education classes, and intercollegiate and intramural athletics. At campus center, a small lake provides for year round beauty. An outdoor amphitheater overlooking the lake is the center for weekly devotionals and other student activities.

Dorms…

Four residence halls, Wilson Hall, Winters Halls, Johnson Honor Housing, and King Honor Housing are available for resident students. The Jennie Sue Eubanks Cafeteria/Auditorium facility across the lake from the residence halls provides meals to resident students and to commuter students when desired. All residence halls have access to internet and cable television.

Library…

The Learning Center, located in the upper level of the Larry M. Bills Administration Building, provides students with a pleasant place to study and research with access to a growing collection of approximately 16,000 volumes, current periodicals, and online databases and books. Crowley’s Ridge College is a member of ArkLink (Arkansas Academic and Research Network) which allows students access to libraries, library collections and resources within Arkansas colleges and universities. The Greene County Library also grants additional library privileges to CRC students.

Computer Labs…

The College has two computer labs open to students as well as workstations in the Library, Science Building and residential halls. The McClanahan Technology Center, located in the administration building, was completed in 2005 and updated in 2012 for instructional and research purposes. The Learning Center’s computer lab is equipped with virtual computers for student general use and is generally accessible to all students during the hours when the Library is open. Overall, the college provides access to one computer for every three students.

Students have the ability to add their own computers to CRC’s network either in their dorm room or via wireless technology in most areas of the campus. See the latest Student Handbook for details of specific policies regarding connection to the network and supported software.
The website, www.crc.edu, is a growing and informative insight to the College with online access to the catalog, views of the College, College life, upcoming events, and College publications.

**RV Park…**

The Sojourners (a Christian Service Group of retirees) have developed an on-campus 17-unit RV park with full hook-ups. Short-term use of this facility is available for families of students and other friends of the College.

**Activities**

Numerous activities at Crowley’s Ridge College are designed to help students feel a sense of belonging with the campus community as they grow and develop socially and spiritually. Clubs and organizations include the student government association, vocal music groups, intercollegiate athletics, intramural athletics, drama group, and yearbook. Student devotionals are held weekly.

Organizations, clubs, and activities at CRC include:

- **Intercollegiate Athletics**
  - Women’s intercollegiate athletics presently include volleyball, basketball, softball, and cross country
  - Men’s intercollegiate athletics include baseball, basketball, golf, and cross country

- **Intramural Athletics**
  - CRC students participate in an extensive range of intramural team and individual activities including softball, volleyball, basketball, flag football, ping-pong, tennis, skills competition, horseshoes, chess, ultimate frisbee, and other activities

- **The Student Government Association**
  - A group promoting student involvement in campus activities
Inquiries concerning admission to Crowley’s Ridge College should be addressed to:

Office of Admissions
Crowley’s Ridge College
100 College Drive
Paragould, Arkansas 72450

The CRC Admissions Office can be reached by phone at (800) 264-1096 or (870) 236-6901 or by email at admissions@crc.edu. The fax number is (870) 236-7748.

ADMISSIONS REQUIREMENTS

The College admits students who are qualified to contribute to the college community and who can profit by the opportunities that it offers.

Admission is based upon character, academic preparation, capacity for doing college work, and educational interests. Applicants are not restricted because of race, religion, gender, or political affiliation. Persons seeking admission to Crowley’s Ridge College should:

- Complete and submit an application form.
- Request an official transcript be sent from high school and college transcript(s), if applicable.
- Submit a completed record of immunizations or proof of religious exemption.
- Submit placement test results - We will accept placement test scores (Accuplacer, ACT, SAT) that are no more than 5 years old from the time of test date to the start of incoming semester.

The application procedure should be completed by August 1st to ensure timely processing. Crowley’s Ridge College is authorized under federal law to enroll nonimmigrant alien students.
**ADMISSIONS CLASSIFICATION**

Applicants to Crowley’s Ridge College will be accepted in either a Regular Admission, Provisional Admission, Transient Admission, Dual/Concurrent Enrollment Admission, or Non-Degree Seeking classification based on the following academic criteria:

**REGULAR ADMISSION…**

Regular admission as a full-time student is granted to applicants who complete admissions requirements listed above and satisfy the following criteria:

1. At least one of the following:
   - A high school diploma with a minimum high school grade point average of 2.0.
   - A GED* with a minimum score of 500.
   - An academic transcript of a student who has successfully completed at least an associate’s degree from an accredited college or university with a minimum college grade point average of 2.0 on all semester hours.

2. At least one of the following:
   - An ACT score of 21 or above in mathematics and 19 or above in reading and English or the equivalent score on an approved placement exam.
   - Developmental mathematics and English requirements met.

**PROVISIONAL ADMISSION…**

Provisional admission as a full-time student is granted to applicants who complete admissions requirements listed above and satisfy the following criteria:

1. At least one of the following:
   - A high school diploma with a minimum high school grade point average of 2.0.
   - A GED with a minimum score of 500.
   - An academic transcript of a student who has successfully completed at least an associate’s degree from an accredited college or university.

2. At least one of the following:
   - An ACT score of 15 or above in mathematics and 16 or above in reading and English or the equivalent score on an approved placement exam.
   - Developmental mathematics and English requirements met.
   - Completion of the reading, English, and mathematics short courses as required by policy.
Students admitted provisionally are required to complete all developmental courses within four semesters. All developmental classes must be completed with a minimum grade of “C” or better in each required course and the student must remain in good academic standing with the college. Students who are admitted provisionally are required to take PSY112: Introduction to College

**Transient Admission…**

A student from another college or university who is seeking to take a minimal number of courses for transfer back to his or her other college or university may be admitted in a transient status provided the criteria listed below are met. To be admitted as a transient student, the applicant must be in good academic standing with the “sending” institution (via letter or official transcript) and meet required prerequisites for specific class enrollment. Transient status may be converted to regular (or provisional) status upon completion of the application process to the College. A transient student is allowed to take a maximum of twelve hours per academic year and must apply for regular admission before they are allowed to take more than twenty four hours in total.

**Dual/Concurrent Enrollment Admission…**

High school/homeschooled students will be admitted to Crowley’s Ridge College as dual enrollment students if they satisfy the following criteria:

- Complete and submit an application form.
- Submit placement test results - We will accept placement test scores (Accuplacer, ACT, SAT) that are no more than 5 years old from the time of test date to the start of the incoming semester.

A dual enrollment student is allowed to take a maximum of nine hours per academic semester and must apply for regular admission and/or meet with an academic advisor before they are allowed to take more than twenty four hours in total.

**Non-Degree Seeking…**

Part time, non-degree seeking students will be admitted to Crowley’s Ridge College if they satisfy the following criteria:

- Complete and submit an application form.
- Satisfy prerequisites for courses in which they wish to enroll - We will accept placement test scores (Accuplacer, ACT, SAT) that are no more than 5 years old from the time of test date to the start of the incoming semester.

A non-degree seeking student is allowed to take a maximum of nine hours per academic semester and must apply for regular admission before they are allowed to take more than twenty four hours in total.
EQUAL OPPORTUNITY: NON-DISCRIMINATION

Crowley’s Ridge College admits students of any race, color, religion, and national or other origin. Crowley’s Ridge College is in compliance with Title IX of the Education Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973, and does not discriminate on the basis of sex or handicap in its educational program, activities, or employment except where necessitated by specific religious tenets held by the institution.
WHAT IT COSTS...

The basic enrollment costs at CRC consists of tuition and fees. A full-time dormitory student pays “one price” for all tuition, fees, room, board, and book rental, regardless of the number of hours for which the student has registered. A full-time commuting student pays “one price” for all tuition, fees, and book rental/internships, regardless of the number of hours taken.

Attendance cost is available in the Admissions office, Financial Aid office, Business office, and the CRC website and is subject to change yearly. Included in the “one price” structure for students living on campus will be billing for their room and meals. Non-refundable registration fees must be paid at the time of registration but are part of the “one price” fee structure. Registration fees are $375 for a full-time student or $25 per credit hour for part-time students. A payment option for any remaining balance due must be declared at registration.

CRC’s financial integrity is dependent upon prompt payment of charges. For this reason, no diploma, transcript, or letter of recommendation will be issued if an account payment is not current. Official transcripts will not be released until accounts are paid in full. At the discretion of the College administration, suspension may occur as a result of non-payment of indebtedness.

RESIDENCE HALL REGISTRATION FEE...

A non-refundable $100 residence hall reservation fee is required of all first time students living on campus. This one-time fee must be paid by July 15. Students will be held responsible for damage to their rooms. Please refer to “Room and Residence Hall Damage Regulation” in the CRC Student Handbook. This non-refundable fee will be credited to the students’ accounts in the CRC business office and used toward the payment of total charges.

SPECIAL FEES...

Official transcript $10
Add/Drop a class (see Class Add/Drop section) $10/course
Withdraw completely $50
Change of final examination time $15/exam
Independent Study fee $100/course
Tuition for auditing (per class) $50
Reinstatement in class after excessive absence $25
Automobile registration
  For full-time students (per semester) $0
  For part-time students taking on site classes (per semester) $35
Replacement sticker fee $5
Graduation fee (paid by all graduating sophomores or seniors) $50
CLEP or Advanced Placement (AP) Recording Fee $25/course
REFUNDS...

After a student has completed registration there will be no refund of the registration fee. When a student officially withdraws or stops attending, a refund will be made on tuition as follows:

**Tuition Refund Schedule**

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<th>Time Period</th>
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<tr>
<td>Within first week of regular term or first day of summer school</td>
<td>100%</td>
</tr>
<tr>
<td>Within second week of regular term or second day of summer school</td>
<td>80%</td>
</tr>
<tr>
<td>Within third week of regular term or third day of summer school</td>
<td>60%</td>
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<tr>
<td>Within fourth week of regular term or fourth day of summer school</td>
<td>40%</td>
</tr>
<tr>
<td>After fourth week of regular term or on the fifth day of summer school</td>
<td>None</td>
</tr>
<tr>
<td>Within the intercession or short-term</td>
<td>None</td>
</tr>
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When a student leaves the residence hall with the consent of the administration, room charges will be refunded for the unused time. No refund will be made for the fall semester after November 1 or after April 1 for the spring semester. Refund on meals will be made according to the unused portion of charges. No refund will be made for the fall semester after November 1 or after April 1 for the spring semester. If a withdrawal results from the student’s misconduct, the College is under no obligation to make any refunds.

FINANCING YOUR EDUCATION

Crowley's Ridge College offers financial assistance to qualifying students through federal, state, private, and institutionally-funded programs. The office of Student Financial Services will make every effort to assist each student in meeting the cost of education through grants, scholarships, employment, and loans.

CRC awards financial assistance on the basis of verified financial need or merit and does not unlawfully discriminate on the basis of race, color, national or ethnic origin, religion, sex, disability, or prior military service.

CRC utilizes the Free Application for Federal Student Aid (FAFSA) for determining if a student has a financial need that can be met from federal, state, or institutional funds. Students may fill out the FAFSA online at http://www.fafsa.ed.gov. All students seeking financial assistance must complete the FAFSA form. It is very important that students applying for financial assistance complete and submit financial assistance forms as early as possible. Applications received late may not receive as much assistance as earlier applications due to depleted resources. Completed applications will be reviewed and an award letter will be sent to the student.

To be eligible for federal and state funded programs, the student must satisfy each of the following seven criteria:
1. Be a U.S. citizen or eligible non-citizen.
2. Be registered with the Selective Service (if required).
3. Be accepted for admission to CRC as a regular degree-seeking student.
4. Demonstrate financial need with the Federal Student Aid application (FAFSA).
5. Maintain satisfactory academic progress (see next section).
6. Not be in default on any Title IV loans or owe a repayment on any Title IV program.
7. Have a high school diploma, GED certificate, or completed home schooling.

**SATISFACTORY ACADEMIC PROGRESS POLICY**

Federal financial aid funds are awarded with the understanding that students will make academic progress toward the completion of a degree or certificate. Crowley’s Ridge College, as directed by the U. S. Department of Education, has established guidelines and procedures to ensure that students receiving federal financial aid are maintaining Satisfactory Academic Progress (SAP). Both the Qualitative Standards and the Quantitative Standards must be met in order to receive federal financial aid.

**STANDARDS OF SATISFACTORY ACADEMIC PROGRESS...**

**Qualitative Standard – Grade Point Average (GPA)**

Students will be required to maintain a minimum cumulative GPA of 2.00 at the end of each semester. This is not a sliding scale. The GPA is based on all college credit hours, including Remedial courses, completed with a grade of A, B, C, D, or F.

CRC will review each student’s cumulative GPA at the end of each semester. A student who fails to maintain the required **2.00 GPA** will be placed on **Financial Aid Warning** for one semester. While on Financial Aid Warning the student will continue to be eligible for financial aid. Students who fail to meet the required GPA by the end of the warning period will lose their eligibility for federal and state financial aid unless they successfully appeal* and are placed on **Financial Aid Probation**.

**Quantitative Standard – Completion Rate or Pace**

Students must complete, with a passing grade, **67%** of their attempted credit hours.

Definition of attempted credit hours:

- Any college credit hours, including Remedial courses, which the student does not withdraw from by the add/drop date.
- All transfer credit hours.

CRC will review each student’s Completion Rate at the end of each semester. A student who fails to maintain the required (67%) quantitative standard will be placed on **Financial Aid Warning** for one semester. The student will continue to be eligible for financial aid while on Financial Aid Warning. Students who fail to meet the required quantitative standard by the end of the warning period will lose their eligibility for federal and state financial aid unless they successfully appeal* and are placed on **FA Probation**.
**Degree Completion Requirements…**

The maximum time frame for which a student may receive financial assistance may not exceed 150% of the published length of the program measured in credit hours.

**Transfer Credits**

Transfer credits are subject to the same standards of satisfactory academic progress..

**Incompletes (I)**

A grade of I (Incomplete) will count in the completion rate calculation as credits attempted but not completed. A grade of I will not count toward GPA (Qualitative Standard). When the course is completed, it will then count towards GPA and if the grade is A, B, C, or D, will count as completed in the completion rate calculation (Quantitative Standard).

**Withdrawals (W)**

A grade of W (Withdrawal) will count as credits attempted, but not toward GPA.

**Withdrawal Failing (WF)**

A grade of WF (withdrawal failing) will count as credits attempted AND toward GPA.

**Repetitions**

Repeated courses will count as credits attempted, but not toward GPA. SAP regulations only allow one repeat of a successfully passed course.

**Remedial or Developmental Courses**

Credits are assigned to noncredit developmental courses to determine enrollment status. These credits will count towards the Quantitative Standard of SAP (completion rate) and also count toward the Qualitative Standard (GPA). Developmental courses do not count toward degree completion.

**Summer Terms**

Credits acquired during summer terms are subject to the same Standards of SAP.

**Documentation of Student SAP**

The academic records of all students who are receiving or applying for financial aid will be reviewed each semester by the Director of Student Financial Services. After the first semester, students who fail to meet the Standards of SAP will be placed on Financial Aid Warning and in jeopardy of losing their financial aid.
aid. After one semester of Financial Aid Warning, students who fail to meet the standards of SAP will be ineligible for financial aid unless they successfully appeal. Then they will be placed on Financial Aid Probation for the following semester.

NOTIFICATION OF FINANCIAL AID WARNING

The student will be notified in writing that they have been placed on financial aid Warning. The notification will include a copy of the CRC Standards of SAP, details of their specific deficiency, required action, and contact information. If the student fails to meet the requirements of SAP by the end of the Warning Period, they will be notified of their loss of aid eligibility. The notification will include Appeal Procedures.

APPEAL PROCEDURE

Students who wish to appeal the loss of financial aid eligibility, must complete the following within 2 weeks of notification of loss of eligibility.

1. Students must submit a signed and dated letter of appeal to the Financial Aid Office, explaining the circumstances resulting in the student’s SAP deficiency, how these circumstances impacted the student’s studies, and the student’s plan to rectify the deficiency. Examples of mitigating circumstances would be: family tragedy, illness, or other unusual circumstances.

2. Non-returnable copies of supporting documentation such as medical records or other supporting documents must be included.

APPEAL NOTIFICATION

Students will be notified in writing of the outcome of their appeal. If an appeal is approved, the student will be placed on Financial Aid Probation. The period of FA Probation is usually one semester. In some cases it may be necessary to place the student on an Academic Plan. If a student is placed on an Academic Plan, the period of probation may be extended. The student will be required to meet the specified SAP requirements of the Academic Plan for each semester within the probationary period of the Academic Plan. For example, an Academic Plan may require the student to take 24 credit hours over 2 semesters and make a 2.5 gpa on the 24 credit hours. If the student fails to make a 2.5 gpa on the first semester of the Academic Plan, the student will lose their Probationary Status and become ineligible for financial aid.

If an appeal is denied, the student will remain ineligible for financial aid until the required Standards of SAP are met.

REGENCY ELIGIBILITY

The Director of Student Financial Services will provide to the student a letter explaining exactly what will be required to regain financial aid eligibility.
Students at Crowley’s Ridge College have access to the following Federal programs:

- Federal Pell Grants
- Federal Supplemental Educational Opportunity Grants
- Federal Work Study
- Federal Direct Loans (subsidized and unsubsidized)
- Federal Direct PLUS Loans

Contact the Student Financial Services Office for information concerning the programs and availability of federal financial assistance.

**RETURN OF FEDERAL AID FUNDS (TITLE IV)**

Students who receive Title IV financial aid (federal loans, federal grants, etc.) and are dismissed or withdrawn are subject to a calculation to determine the amount of federal aid that was “earned” and “unearned” for the semester. The earned aid is calculated by comparing the number of days completed against the total days in the semester (including weekends). For example, if a student completed 35 of 116 days in a semester, the student will have earned 30% of total aid eligibility. Once the student has completed at least 60% of the semester, all aid is considered earned.

If total federal aid disbursements are less than the amount earned by the student, the student or parent (in the case of a parent loan) will be eligible for a post-withdrawal disbursement. Borrowers eligible for a post-withdrawal disbursement will be notified of their eligibility within 45 days and must respond to the aid offer within 14 days.

If total federal aid disbursements are greater than the amount earned by the student, the student will owe a balance to CRC and/or the federal government. The unearned Title IV Funds to be returned by CRC, will be returned to the appropriate Title IV programs within 45 days of the withdrawal date in the following order:

- Unsubsidized Federal Direct Loan
- Subsidized Federal Direct Loan
- Federal Direct PLUS Loan
- Federal Pell Grant
- Federal Supplemental Educational Opportunity Grant (FSEOG)

To officially withdraw from CRC, a student must submit a written request to the Registrar. Students that stop attending classes without withdrawing will be considered unofficially withdrawn. The withdrawal date for all unofficial withdrawals will be the latest date the student was dropped from a class because of excessive absentees.

All students who have been subject to the return of Title IV Aid calculation will be notified of the outcome within 45 days. The notification will explain in detail if the student is due a post-withdrawal disbursement, what funds CRC returned to the Title IV programs, what the student owes CRC, and what the student owes to a Title IV program.
STATE FINANCIAL AID

Students at Crowley’s Ridge College have access to the following state programs:

- Arkansas Academic Challenge Scholarship
- Governor’s Scholarship
- GO! Opportunities Grant

You may apply for the state programs at www.adhe.edu. Select “Financial Aid Information” under the “Students” tab. The application deadline for the state programs is June 1st.

VOCATIONAL REHABILITATION

Individuals who have a permanent disability may receive personal and vocational counseling and financial assistance while pursuing their college education. A Vocational Rehabilitation Counselor must approve the vocational objective of the disabled person. These services are available through the Division of Vocational Rehabilitation, State Department of Education.

INSTITUTIONAL SCHOLARSHIPS

SCHOLARSHIPS AVAILABLE
ACADEMIC YEAR 2022-2023

Note about Scholarships/Fees: The maximum amount of Institutional scholarships awarded CANNOT exceed the current total price of tuition. Scholarships are not awarded to cover the price of Room, Meals, and other listed Fees.

ACADEMIC SCHOLARSHIPS (Must maintain a 2.5 GPA)

<table>
<thead>
<tr>
<th>ACT Score</th>
<th>Yearly Amount</th>
<th>ACT Score</th>
<th>Yearly Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>19</td>
<td>$1,000 per year</td>
<td>24-27</td>
<td>$5,000 per year</td>
</tr>
<tr>
<td>20-23</td>
<td>$3,000 per year</td>
<td>28-up</td>
<td>$7,000 per year</td>
</tr>
</tbody>
</table>

These scholarships are available to entering Freshmen only and will be available to students for four (4) consecutive years. An ACT scholarship recipient must be a full time student and maintain a 2.5 GPA each semester. If a student falls below the required 2.5 GPA, they will be given one semester of warning before the scholarship is lost.

ACT Transfer scholarships
Any student who would have been eligible for an ACT scholarship as an entering Freshman, but chose to attend another school, may be eligible for this scholarship if they have been a full time student and maintained a 2.5 GPA from the other institution.
TRANSFER SCHOLARSHIP

$5,000 per year ($2,500 per semester) renewable for three consecutive years. Crowley’s Ridge College offers a transfer scholarship to students who have met the following requirements: 1) The student must be transferring from another institution, having earned an associate’s degree prior to transferring. 2) The scholarship is renewable for up to six semesters with satisfactory academic progress (SAP) in which the student maintains a cumulative GPA of 2.0 after each semester. 3) Students receiving this scholarship must be new to CRC effective fall 2021 or later. 4) The scholarship cannot be stacked with ACT scholarships. 5) Full-time enrollment is required.

TRUSTEE SCHOLARSHIPS

Bible scholarship – Up to a Full Tuition Scholarship for Bible majors may be provided. This scholarship is made possible through funds contributed through the Churches of Christ. Students applying for this scholarship must be a member of and currently attending a congregation which identifies as a Church of Christ. Prospective students must complete an application with the Bible department, provide references and maintain GPA requirements set up by the Bible department. The scholarship amount will be determined after all Federal Grants have been applied to the cost of tuition. The Bible Scholarship does NOT stack with other Academic or Trustee Scholarships.

Christian School Graduate - $2,000 per year
Students graduating from a school or academy supported primarily by members and/or congregations of Churches of Christ. Students must be a full time student and maintain a 2.5 GPA.

Heritage Scholarship - $2,500 per year
Students are eligible for this scholarship if they are active members of the Church of Christ. Students must be a full time student and maintain a 2.5 GPA.

Christian Service - $3,000 per year
Students are eligible for this scholarship if their parent(s) or legal guardian(s) are:

- Full-time Church of Christ minister.
- Traveling minister for Churches of Christ and preaches at least 40 weeks a year.
- Employed full-time at a children’s home supported primarily by members and/or congregations of the Church of Christ.
- Employed full-time at a college, school or academy affiliated with the Churches of Christ.

Helping Hand - $2,000 per year for residential students • $1,000 per year for commuter students
This scholarship is awarded to residents of children’s homes supported primarily by members and/or congregations of the Church of Christ.

SPECIALIZED SCHOLARSHIPS

Early Bird - $500 (Freshman year only)
This scholarship is awarded to any student applying for admission to CRC by May 31st of their Junior year in high school.
Choralaires - $1,000 per year
Choralaires participation scholarships are available to students who perform with CRC’s choir. Participation is subject to tryouts.

Ambassadors - $500 per year
Ambassadors scholarships are available for participation in CRC’s special vocal ensemble. Participation is subject to tryouts and members of Ambassadors must be in Choralaires.

Yearbook - $250 per semester for up to 4 students

ATHLETIC SCHOLARSHIPS

Athletic - Scholarships and their amounts are awarded at the discretion of the coach.

ENDOWED SCHOLARSHIP DONORS

Many thoughtful and generous donors have established Scholarship Endowment Funds in order to help students receive a quality, Christian education at Crowley’s Ridge College. Scholarship Endowment Funds provide financial resources that support the college’s Institutional Scholarship program. (See section on Institutional Scholarships).

When students apply for admission to CRC and receive Institutional Scholarships, they benefit from the Endowed Scholarship Funds that have been established by the donors listed below. CRC is very appreciative to these donors and recognizes the lasting impact their gifts will have.

Bud and Rovene Barron Bible and Mission Endowment Fund:
Established by Bud and Rovene Barron to fund Bible scholarships and student missions.

Morris S. and Alma L. Bills Endowment Fund:
Established by Larry and Sara Bills in honor of Morris and Alma Bills to fund general scholarships.

Sara Bills Leadership Scholarship Endowment Fund:

O.T. and Hazel Branch Scholarship Fund:
Established by Hazel Branch to fund Bible scholarships.

Dr. Kelley and Katherine Brigman Endowed Scholarship Fund:
Established by Kelley and Katherine Brigman to fund general scholarships.

Paul and June Carter Endowment Fund:
Established to fund general scholarships.

J. Juanice Coburn Endowment Fund:
Established by a donor who wishes to remain anonymous to fund the operational expenses of CRC’s tutoring program.

Marshall Conner Endowment Fund:
Established by the Osceola Church of Christ to fund Bible scholarships for male students.
**Dr. William Crabtree Endowed Athletic Scholarship:**
Established by Bonita Crabtree in memory of her husband, Bill Crabtree.

**Linda Cullum Endowment Fund:**
Established by Linda Cullum’s husband, Sherman, and son, Lin, to fund scholarships for needy young women.

**Doug Davidson Endowed Academic Scholarship Fund:**
Established by Kenneth and Margaret Davidson in honor of Doug Davidson, 1980 CRC graduate, to fund academic scholarships.

**Davis Endowment Fund:**
Established by Velma Davis for general scholarships.

**Dayspring Endowment Fund:**
Established by an anonymous donor to fund general scholarships.

**Lorene Duncan Endowment Fund:**
Established by Jonesboro Chapter of WCRC to fund general scholarships.

**Gastineau Endowment Fund:**
Established by Bismarck, MO, Church of Christ to fund Bible scholarships.

**Barton Good Endowment Fund:**
Established by Edna Good to fund general scholarships.

**Granny’s Endowment Fund:**
Established by Helen Bradley to fund general scholarships.

**Carroll C. Hart Jr. Scholarship Endowment Fund:**
Established by family and friends of Carroll Hart Jr. (CRC Humanities Instructor, 1994-2001) to fund general scholarships.

**Heart of the Ozarks Endowment Fund:**
Established by Hillard Story, Arvil Hill and others in West Plains, MO, and surrounding area to fund CRC general operations.

**Betty Holder Memorial Endowed Scholarship Fund:**
Established by Women for Crowley’s Ridge College and friends in honor of Betty Holder to fund general scholarships.

**Buel T. Johnson Endowment Fund:**
Established by an estate gift to fund general scholarships.

**Joe A. and Wanda Hall Johnson Endowed Academic Scholarship Fund:** Created by Joe A. and Wanda H. Johnson to fund Bible and academic scholarships.

**Jack and Sue Justus Endowment Fund:** Established by Jack and Sue Justus to fund Bible scholarships.

**Richard E. Martin Memorial Scholarship Endowment Fund:**
Established by Lois Martin in honor of Richard E. Martin to fund Bible scholarships for future preachers.

**Welcie C. Maynard and Virginia C. Maynard Endowed Educational Degree Student Scholarship Fund:**
Established by Vickie and Dwane Tankersley and their family and friends to fund scholarships for students who have selected teacher education or a related degree in education as their major.
Arthur Lee and Jamye Floyd Moore Endowment:
Established by Erle T. Moore in memory of parents to fund Bible scholarships and general operations of CRC.

Nettles Endowment Fund:
Established by family in honor of Cecil and Ruby Nettles to fund Bible Scholarships.

Doin Pitchford Endowment Fund:
Established by friends of Doin Pitchford to fund Bible scholarships.

William and Marnette Ragon Endowment Fund:
Established by Bill and Marnette Ragon to fund general scholarships.

Dr. LaVan Shoptaw Endowment Fund:
Established by friends and family of Dr. LaVan Shoptaw who served as CRC’s first Academic Dean (1964-1974). The fund provides general scholarships.

Bob and Pat Singleton Endowment Fund:
Established by Bob and Pat Singleton to fund general scholarships.

Bess B. Stinson Preacher Endowment Fund:
Established by the will of Bess B. Stinson to fund Bible scholarships.

Carroll Trent Endowment Fund:
Established by friends of Carroll Trent to fund Bible scholarships.

Waller-Phillips Endowment Fund:
Established by Billy Phillips to fund general scholarships for rural students.

W.T. Winters Endowment Fund:
Established by Dwayne Winters and Nina Winters in memory of W.T. Winters to fund scholarships for Bible majors.
What follows is an alphabetical listing of policies, procedures, and protocols related to the Academic Affairs unit at Crowley’s Ridge College.

**ABSENCES AND TARDINESS**

Because class attendance is an important contributor to academic success, students are strongly encouraged to attend every lecture and laboratory session of courses in which they are enrolled. If unavoidable absences do occur, students need to check with class instructors. In some cases, instructors may not allow make-up of quizzes, examinations, or other missed work. Students should refer to the student handbook and class instructors for the attendance/make-up policy for classes.

**ACADEMIC HONESTY**

Students at Crowley’s Ridge College are expected to be honorable and to observe standards of academic conduct appropriate to a community of Christian scholars. Crowley’s Ridge College expects from its students a higher standard of conduct than the minimum required to avoid discipline. All acts of dishonesty in any academic work constitute academic dishonesty.

This includes but is not necessarily limited to the following:

- **Cheating** - Use or attempted use of unauthorized materials, information or study aids in any academic exercise.
- **Plagiarism** - Representing the words, ideas, or data of another as your own in any academic exercise.
- **Fabrication** - Falsification or unauthorized invention of any information or citation in an academic exercise.
- **Aiding and Abetting Academic Dishonesty** - Intentionally helping or attempting to help another student commit an act of academic dishonesty.
Incidents of alleged academic misconduct should be resolved between the faculty member and the student whenever possible. The faculty member must inform the Vice President for Academic Affairs and the student in writing within one week of knowledge of an incident. If a matter cannot be resolved, the student—if appealing—must notify the Vice President for Academic Affairs in writing within one week of receiving notice from the faculty member. Repeat offenses of academic dishonesty may result in dismissal from CRC. The Vice President for Academic Affairs may refer such matters to the Academic Affairs Committee for resolution.

**ACADEMIC LOAD**

Normally, CRC students are restricted to a maximum load of 18 credit hours per semester. Under mitigating circumstances, students may be permitted to exceed that number with the approval of the appropriate Division Chair.

**ACADEMIC PROBATION**

All students are expected to maintain a minimum grade point average (GPA). A GPA below this minimum places the student on academic probation. Following one semester of probation, the student must have a cumulative GPA sufficient to be removed from academic probation or the student will be dismissed from school for a period of one semester. Following the one semester suspension, the student may request readmission. Students dismissed a second time for academic failure are not eligible for readmission. Students may appeal any of the above provisions, as well as any grade issues, if there are mitigating conditions that need to be considered. Such an appeal will go through the Registrar and the Vice President for Academic Affairs, or may be referred to the Academic Affairs Committee. The appeal must be filed with the Registrar’s office within 90 days of the mailing date of the grade report.

Students participating in intercollegiate athletics must meet CRC’s and the National Association of Intercollegiate Athletics (NAIA) academic requirements. Athletic eligibility rules are available through the Athletic Director’s office. To avoid academic probation, students must meet or exceed the academic performance as indicated in the following table:

<table>
<thead>
<tr>
<th>Hours Attempted</th>
<th>Minimum GPA</th>
</tr>
</thead>
<tbody>
<tr>
<td>03-19</td>
<td>1.30</td>
</tr>
<tr>
<td>20-29</td>
<td>1.50</td>
</tr>
<tr>
<td>30-39</td>
<td>1.70</td>
</tr>
<tr>
<td>40-49</td>
<td>1.80</td>
</tr>
<tr>
<td>50-59</td>
<td>1.90</td>
</tr>
<tr>
<td>60+</td>
<td>2.00</td>
</tr>
</tbody>
</table>
ATTENDANCE: CHAPEL

Chapel is held each day Monday through Thursday. Students living in residence halls are required to attend chapel daily. Commuter students are required to attend chapel on the days they have classes at times adjacent to chapel meetings. Any exception to these regulations must be approved by the Dean of Students.

A student is permitted to miss in one semester twice the number of meetings regularly scheduled in one week. Students who miss more than the maximum number of chapel absences may be dropped from the College.

ATTENDANCE POLICY

The following attendance policy has been adopted by the faculty for all CRC courses:

A student is permitted to miss, as unapproved absences, in one semester twice the number of meetings regularly scheduled in one week. Students who miss more than the maximum number of meetings may be dropped from the course. Students missing more than 25 percent of course meetings for any reason may be dropped by their instructor (with an “F” beyond the final drop date).

Absences for illness, etc. may or may not be approved at the discretion of the instructor. Instructors have reasonable latitude to impose penalties for unapproved absences.

Approved absences for college sponsored activities are listed below.

- Freed-Hardeman Lectureship (Bible majors only)
- Backpacking Trip (only students taking the trip for credit)
- Church History Tour (Bible majors only)
- Choralaires/Ambassadors trips
- Athletic trips
- Class field trips

For clarification of the attendance policy, see your advisor, instructor, or Vice President for Student Affairs.

CLASS ADD/DROP

Class additions (including enrollment) are not permitted after the eighth business day of a 16 week semester, or after the fourth business day of an 8 week semester, except by special permission of both the Vice President for Academic Affairs and class instructor. Such permission will only be granted in exceptional circumstances. Classes missed before a student registers may be counted as absences.

To officially drop a class, a student must submit the proper request to the Registrar and pay the appropriate fee(s). Any class dropped without the official approval of the College will result in a grade of “F”
on the official transcript. Courses dropped before 75% of the semester (summer term or intersession) is completed will appear on the official record as Withdrawn (W). A student may not drop a class after 75% of the semester (summer term or intersession) has been completed. Students dropped from a class by their instructor due to excessive absences after 75% of the semester (summer term or intersession) has been completed will receive a “WF” in that class.

Students who have not attended any of the scheduled class meetings will be dropped from the course after the eighth business day (fourth business day for 8 week terms.) The course will appear on the official record as Withdrawn (W).

CLASSIFICATION OF STUDENTS

- **Freshman** 0-23 credit hours
- **Sophomore** 24-63 credit hours
- **Junior** 64-93 credit hours
- **Senior** 94 credit hours and up

Students must carry a minimum of 12 semester hours to be considered full-time.

COLLEGE LEVEL EXAMINATION PROGRAM (CLEP)

ADVANCED PLACEMENT (AP)

Crowley’s Ridge College accepts a maximum of 30 hours of combined CLEP credit, Advanced Placement (AP) credit and credit by examination. Such credit will be transcripted after the student has satisfactorily completed one semester as a full time student at Crowley’s Ridge College. There is a $25-per-course fee for recording CLEP credit, Advanced Placement credit and credit by examination on the student’s permanent record. AP credit will be awarded if a student’s score on the AP test is 3 or better.

CREDIT HOUR

The Federal Government’s definition of a credit hour is as follows: “A credit hour is an amount of work represented in intended learning outcomes and verified by evidence of student achievement that is an institutionally established equivalency that reasonably approximates not less than one hour of classroom or direct faculty instruction and a minimum of two clock hours per credit hour for out-of-class student work each week approximately 15 weeks for one semester.”

DEVELOPMENTAL COURSEWORK AND PLACEMENT

The Developmental Education program is designed to give students the opportunity to prepare for college level coursework. Crowley’s Ridge College presently offers developmental courses in mathematics, reading, and English. Based upon ACT scores (or other appropriate placement assessments), high school performance, and prior college performance, a student will be placed in appropriate courses. Students may
also choose to be placed in developmental courses. Students enrolled in developmental courses are limited to 16 hours per semester.

The following ACT scores will be used for placement in developmental courses:

<table>
<thead>
<tr>
<th>ACT Score</th>
<th>Course Placement</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACT Reading Score below 16</td>
<td>ENG043 Developmental Reading AND reading short course*</td>
</tr>
<tr>
<td>ACT Reading Score 16- 18</td>
<td>ENG043 Developmental Reading</td>
</tr>
<tr>
<td>ACT English Score below 16</td>
<td>ENG053 Developmental Composition AND composition short course*</td>
</tr>
<tr>
<td>ACT English Score 16- 18</td>
<td>ENG053 Developmental Composition</td>
</tr>
<tr>
<td>ACT Mathematics Score below 15</td>
<td>MTH053 Beginning Algebra AND arithmetic short course</td>
</tr>
<tr>
<td>ACT Mathematics Score 15- 16</td>
<td>MTH053 Beginning Algebra</td>
</tr>
<tr>
<td>ACT Mathematics Score = 17-20</td>
<td>MTH063 Intermediate Algebra</td>
</tr>
</tbody>
</table>

* Short courses are three week online reading, composition and arithmetic modules that must be completed prior to being admitted to the College. See Katie Pierce (kpierce@crc.edu) for further information.

Each required developmental course must be completed with a minimum grade of “C”. For students requiring developmental coursework, at least one developmental course must be taken in each consecutive semester until all developmental requirements are met. All developmental requirements apply to part-time, full-time, traditional, and non-traditional students unless enrolled as a transient. Developmental coursework should be completed within the first 30 semester hours.

**DISABILITIES SERVICES - ADA COMPLIANCE STATEMENT**

Crowley’s Ridge College is dedicated to developing access and implementing tools for students with disabilities in compliance with ADA and Section 504 of the Rehabilitation Act. The Dean of Students facilitates all disability accommodations in partnership with instructors.

In order to receive proper accommodations, students must:
1. be registered with the Dean of Students,
2. be proactive in taking any signed documentation from the Dean of Students directly to the instructor(s) for each designated class in which accommodations are needed.
If students have a documented disability and wish to pursue academic accommodations, they should email or call the office of Dean of Students directly. The office of Dean of Students is located on the second floor of the Administration Building.

FERPA POLICY
Crowley’s Ridge College promotes and encourages interactive problem solving and open communication between students and their families. However, the College is required to share student information in accordance with federal and state regulations. The primary regulation impacting student information is the Family Education Rights and Privacy Act (FERPA). A full description of your rights under FERPA is available in the Student Handbook. If a student wishes to allow his or her parents access to FERPA-regulated student information, a student must complete the “FERPA Consent to Release” form and return it to the College’s FERPA compliance officer. Student information, also known as an education record, includes, but is not limited to, grade information, disciplinary documentation, and billing and financial aid data.

FINAL EXAMINATIONS
Student initiated requests to take a final examination out of sequence will be considered only in dire circumstances and then only by paying a $15 fee and with the approval of the instructor and the appropriate Division Chair. Requests to move a final exam due to scheduling conflicts (overlap on test time, more than three finals in one day, etc.) in which the student is not responsible may be approved with the fee waived. Approval must be gained no later than 1 week prior to final exams. Final payments of student accounts or satisfactory arrangements for payment must be made with the Business Office before final examinations may be taken. Contact Treka Clark (tclark@crc.edu) for more information.

GRADES AND GRADING SCALE
CRC uses the 4.00 system. Grades earned at CRC are recorded in the Register’s office as “letter grades” of A, B, C, D, F. Letter grades are assigned the following numerical value to calculate grade point averages:

<table>
<thead>
<tr>
<th>Letter Grade</th>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
<th>F</th>
<th>WF</th>
</tr>
</thead>
<tbody>
<tr>
<td>Numerical Value</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

A “W” indicates withdrawal. A “W” grade does not count in the student’s GPA. A “WF” indicates withdrawal failing. This grade will be used when an instructor initiates a drop because a student has exceeded his/her allowed number of absences or when the appropriate Division Chair approves other faculty requests for use of the grade. A “WF” grade does count in the student’s GPA as 0 points. An “I” may be given when a student does not complete a course. See the section titled INCOMPLETE (I). Incomplete
grades must be removed before the next regular enrollment period or a grade of “F” will be entered on the student transcript.

**GRADUATION**

Graduation requirements are listed in the Degree Requirements section of this catalog. A $50 graduation fee, which must be paid before final exams, covers expenses such as diploma, cap and gown, and other items related to commencement exercises. Customization for caps and gowns is limited. Stoles recognizing a student's academic achievements are allowed. Decor or bling can only be on top of the cap with nothing hanging down or standing up more than ¼ inch. In addition, there should be no inappropriate language, nothing on the gown, and all customization must be approved by the Registrar prior to walking. All students are required to participate in commencement exercises.

**HONORS**

A Dean’s List and President’s List are published at the end of each semester listing those students achieving high academic success. In order to be eligible, a student must be enrolled as a full time student (12+ hours) and have a GPA of at least 3.50 for Dean’s List and 4.00 for President’s List. Students who meet degree requirements and maintain a GPA level of 3.30 - 3.59 for their coursework graduate Cum Laude. Those with an overall average of 3.60 - 3.84 graduate Magna Cum Laude. Those with a minimum average of 3.85 graduate Summa Cum Laude.

*Developmental course grades do not count toward academic honors or graduation.

**HOURS IN RESIDENCY**

Students seeking an associate or baccalaureate degree must meet CRC’s residency requirements. Associate’s degree candidates must complete 30 hours in residence at CRC with a minimum of 15 hours being sophomore level or above (200-400). Baccalaureate degree candidates must complete a minimum of 60 hours in residence at CRC with a minimum of 30 hours being junior or senior level (300-400). Students who have conferred an associate’s degree at an institution with which a transfer agreement has been established with CRC must complete a minimum of 30 hours in junior or senior level (300-400) course work and must complete all requirements on the baccalaureate degree plan in which they are pursuing. Students must be enrolled at CRC in the semester they plan to graduate.

**INCOMPLETE (I)**

An incomplete “I” grade is a non-punitive grade which can only be issued after a student requests it, by the end of the currently enrolled semester, and if a faculty member agrees to allow completion of the missing assigned course work. The “I” grade will be allowed only if the student was unable to complete the assignments due to valid and unforeseen circumstances. Such circumstances might include: serious illness or death in the immediate family, call to military duty, etc. The request must be made before the last class
meeting of the current semester. The faculty member may either approve or disapprove the request. If the request is approved, the proper form will be submitted to the appropriate Division Chair and to the Registrar, in that order. If all approve, the request will be granted, at which time, the faculty member and student will enter into a contract (form available in the Registrar's Office) to allow sufficient time for completion of the missing assignment. This form must be signed by the faculty member and the student before it becomes valid. (Special arrangements may be made if it is impossible for the student to sign the contract (such as deployed for a military assignment).

TO RECEIVE AN “I” GRADE:

1. The student can only request an “I” grade during the last four (4) weeks of the currently enrolled semester.
2. The student requesting the “I” grade must have a passing grade (“D” or better) in the class for which the request is made.
3. The student must have a justifiable and documented reason for the request.
4. A minimum of 75% of all course work must have already been completed and attendance has met all requirements of the college. (That is, no more than 25% of classes missed in the semester.)
5. The student must complete an Incomplete Grade Request Form (available in the Registrar’s office) and submit it to the teacher.
6. The teacher and student must agree to all terms set forth on the form, and all work must be completed by the agreed time. There will be no more extensions available.
7. An “I” grade cannot be replaced with a “W” (withdrawn from class) grade under any circumstances.
8. A reasonable time limit will be set for completion of the missing assignment(s) (less than six months) by the faculty member and agreed to by the student. If the assignment(s) is/are not completed by that time, the “I” grade will become an “F” (failure) or other grade (see below) as determined by the teacher.

If the missing work is not completed by the deadline agreed upon by the student and faculty member, the default grade for the semester will be an “F” (failing). The teacher, if he/she desires, may override this default grade by calculating the student’s grade, issuing a zero (0) grade for all missing assignments, and issuing the resulting grade. Developmental math lab courses are exempt from the above requirements.

INDEPENDENT STUDY

For very limited circumstances, independent study may be arranged with permission of the instructor and the Chair of the appropriate division. There is a $100 fee for all independent study courses. The VPAA may waive this fee.

LATE ENROLLMENT AND CLASS ADDITIONS

SEE CLASS DROP/ADD
SECOND BACHELOR’S DEGREE

A post-baccalaureate student who holds a recognized bachelor’s degree from an accredited institution may pursue a program leading to a second bachelor’s degree in approved majors. The major may not be the same as the previously awarded degree. All students are urged to consult with a department advisor to determine whether a second bachelor’s degree or a graduate program best meets their needs.

CRC Graduates

Students seeking a second bachelor’s degree from CRC, after having received a baccalaureate degree from the College, must:

1. Complete a minimum of 30 hours of coursework in residence at CRC since completion of the most recent degree, of which at least 15 hours of upper-level coursework in residence must be in the major. Complete all hours required in the major.
2. Maintain a minimum GPA of 2.5 in the major and 2.5 in all hours attempted at CRC since the awarding of the last degree.

Transfer Graduates

Students seeking a second bachelor’s degree from CRC, after having received a baccalaureate degree from another regionally accredited institution, must:

1. Complete at least 30 hours of upper-level coursework in residence at CRC since completion of the first bachelor’s degree.
2. Complete all hours required in the major.
3. Maintain a minimum GPA of 2.5 in the major and 2.5 in all hours attempted at CRC since the awarding of the last degree.

STUDENT RECORDS

The Registrar is the custodian of all educational records at CRC and maintains all student academic transcripts and any files related to the academic record. These records are for official use only. Release of an individual student’s record to any third party requires the written permission of the student. The fee for an official transcript is $10.

TRANSFER CREDIT

Crowley’s Ridge College accepts transfer credit from accredited institutions that participate in the Arkansas Course Transfer System for those courses which are listed on the ACTS webpage (https://static.ark.org/eeuploads/adhe/ACTS_Course_Listing.pdf). Credit from other courses taken at regionally accredited institutions of higher learning is, in general, accepted by CRC, but each course is
subject to review. The transfer of credit is determined on a case-by-case basis and approved courses will be transferred as equivalents to CRC courses or as elective credit. Credits from institutions not holding regional accreditation are not usually accepted in transfer to CRC. CRC does not grant transfer credit for “experiential learning” or for “non-traditional” adult learning programs. Typically, courses where a student has earned a “C” or better will be considered for transfer. The Registrar in consultation with the chair of the appropriate division will determine which courses are accepted for transfer.

**VA BENEFITS**

In accordance with Title 38 US Code 3679(c), Crowley’s Ridge College adopts the following provisions for any students using U.S. Department of Veterans Affairs (VA) Post-9/11 G.I. Bill® (Ch.33) or Vocational Rehabilitation & Employment (Ch.31) benefits, while payment to the institution is pending from VA. This educational institution will not:

- Prevent the student’s enrollment;
- Assess a late penalty fee to the student;
- Require the student to secure alternative or additional funding;
- Deny the student access to any resources (access to classes, libraries, or other institutional facilities) available to other students who have satisfied their tuition and fee bills to the institution.

However, to qualify for this provision, such students may be required to:

- Produce the VA Certification of Eligibility (COE) by the first day of class;
- Provide a written request to be certified;
- Provide additional information needed to properly certify the enrollment as described in other institutional policies.
The **MISSION** statement of the College states that CRC is committed to providing for its students a balanced course of studies appropriate for Bachelor and Associate degrees, and that it emphasizes an integration of scholarship, critical reasoning, service, and the spiritual dimension of life. The CRC faculty has adopted a set of six specific General Education goals or criteria in accordance with the mission of the College. The General Education curriculum is guided by the **PHILOSOPHY** that Crowley’s Ridge College is designed to provide fundamental learning experiences for the student in a variety of academic disciplines that allows access to that body of knowledge and skills common to educated people regardless of their vocation. The intent of this design is to enhance the student’s personal growth, community involvement, awareness of the global community, and awareness of the nature of God.

**CRITERIA**

**EFFECTIVE COMMUNICATION:**
Students will communicate with proper grammar at an appropriate intellectual level, in writing and in speech, for a variety of purposes, using appropriate forms of discourse, organizational strategies, and vocabulary.

**OBJECTIVES:**
Students will:
★ **Prepare** materials designed to increase knowledge, foster understanding, or promote change in the listeners’ attitudes, values, beliefs, or behaviors.
★ **Demonstrate** the ability to develop and express ideas in writing, learning to work in discipline-relevant genres and styles.
★ **Identify** different forms of communication to effectively share ideas, solve problems, achieve goals, or make decisions both as an individual and as a member of a group.

**CRITICAL THINKING:**
Students will engage in a process of examining competing perspectives, selecting evidence, understanding context, recognizing personal/societal assumptions, and proposing a relevant conclusion based on the evaluation of issues, ideas, artifacts, and/or events.

**OBJECTIVES:**
Students will:
★ **Demonstrate** a cognitive activity and analysis that involves problem solving, decision making skills, critical reasoning and judgment, planned actions, and the creativity/inventiveness associated with the production of something new.
★ **Observe** and **evaluate** information with respect to its assumptions and the influence of context.
★ **Draw** logical conclusions based on the student’s informed evaluation and their prioritization of evidence and perspectives.

**QUANTITATIVE REASONING:**
Students will be able to understand and apply basic quantitative approaches to solve problems, achieve goals, and make decisions.

*OBJECTIVES:*
Students will:

★ **Apply** arithmetic, algebraic, geometric, and/or statistical methods to solve problems.
★ ** Recognize, interpret, and transform** mathematical information symbolically, visually, numerically, and/or verbally to equivalent forms.
★ **Interpret** and **draw** inferences from mathematical models such as tables and graphs.

**COMPUTER LITERACY:**
Students will demonstrate proficiency with basic computer skills necessary to function effectively in a technological society.

*OBJECTIVES:*
Students will:

★ **Apply** basic computer skills emphasizing Microsoft Office applications of Word, Excel, PowerPoint, and Access
★ **Organize** ideas and information, **solve** computer-relevant problems, and **manage** data

**CHRISTIAN VALUES:**
Students will demonstrate the knowledge of Biblical principles and their application to ethical and moral behavior in society.

*OBJECTIVES:*
Students will:

★ **Participate** in civic engagement through organized activities of personal and public concern that are both individually life enriching and socially beneficial to the community.
★ **Recognize** general biblical concepts and principles
★ **Demonstrate** the ability to apply ethical reasoning to contemporary situations

**SCIENTIFIC LITERACY:**
Students will understand the principles of scientific inquiry and the processes inherent to the generation of scientific knowledge.

*OBJECTIVES:*
Students will:

★ **Articulate** and **justify** the relevant issues related to claims in science-related issue.
★ **Identify** and **evaluate** the validity of a claim or argument
★ **Accurately** **communicate** scientific results through the use of scientific conventions such as terminology, visualizations, and data.
GENERAL EDUCATION CORE

As part of the General Education Curriculum, the faculty of the College has developed a General Education Core. The core curriculum provides a balanced course of study and is compatible with the Arkansas Department of Higher Education Transfer Core Curriculum. Courses in the General Education Core (described below) are required for any Bachelor and Associate degrees offered by the College.

DESCRIPTION OF THE GENERAL EDUCATION CORE

This section identifies the 40 credit hours that are common elements of degree programs presently offered at CRC.

BIBLE (6 HOURS)

Each of the following (6 hours):
BIB113 Old Testament Survey 3 hours
BIB123 New Testament Survey 3 hours

HUMANITIES AND FINE ARTS (15 HOURS)

Each of the following (9 hours):
ENG113 Freshman Composition I 3 hours
ENG123 Freshman Composition II 3 hours
CMM133 Human Communications 3 hours

One of the following (3 hours):
ENG213 World Literature I or 3 hours
ENG223 World Literature II 3 hours

One of the following (3 hours):
ART113 Art Appreciation 3 hours
MUS213 Music Appreciation 3 hours
DRM213 Introduction to Theatre 3 hours

NATURAL SCIENCES and MATHEMATICS (7 HOURS)

MTH123 College Algebra or higher 3 hours

One of the following (4 hours):
PHY 111/113 or 114 Physical Science w/ Lab 4 hours
BIO 121/123 or 124 Biological Science w/ Lab 4 hours
SOCIAL SCIENCE AND HUMAN BEHAVIOR (12 HOURS)

One of the following (3 hours):
- HST113 United States to 1876 3 hours
- HST123 United States since 1876 3 hours
- PSC113 American National Government 3 hours

Minimum of three of the following (9 hours):
- BIB263 Marriage & the Home 3 hours
- HST213 Western Civilization to 1500 3 hours
- HST223 Western Civilization since 1500 3 hours
- ECN213 Macroeconomics 3 hours
- PSY123 General Psychology 3 hours
- SOC123 Introduction to Sociology 3 hours
- GEO213 Introduction to Geography 3 hours

HEALTH, PHYSICAL EDUCATION, AND WELLNESS (2 HOURS)

- HPE112 Concepts of Lifetime Fitness 2 hours

ASSESSMENT

In order to measure student learning and improve the quality of academic offerings at Crowley’s Ridge College, the college has developed an assessment program designed to measure student academic achievement. Details about the assessment program may be found in the CRC Assessment Plan and Report that is published biennially (even numbered years) and circulated campus-wide. As part of this activity, some examinations such as ETS: Proficiency Profile, ETS: Major Field Tests, ETS: Praxis series, in-house placement exams, pre/post tests and others are required at various points in a student’s program.
DEGREE PROGRAMS

Degree programs at CRC are divided into two categories: Bachelor and Associate. Degree offerings for Bachelor’s degrees include:

- Bachelor of Arts in Biblical Studies
  - Emphasis in Youth and Family Ministry
  - Emphasis in Christian Leadership & Management
  - Emphasis in New Testament Greek
- Bachelor of Science in Business Administration
- Bachelor of Science in Marketing
- Bachelor of Science in Sports Management
- Bachelor of Science in Education in Elementary Education (K-6th Grade)
- Bachelor of Science in Physical Education (K-12th Grade)
- Bachelor of Arts in General Studies
In accordance with our mission at CRC – “To promote academic and spiritual growth in every student” - the Bachelor of Arts in Biblical Studies degree program is designed to equip aspiring students, whether male or female, to be spiritual leaders in the Kingdom of Christ and in society by way of various, differing types of Christian ministry both inside and outside a church setting. Furthermore, a student in this degree program will ascertain a better understanding of both the theme and the flow of Scripture, while developing the skills needed to properly exegete Scripture. Finally, this degree enables students to make proper application of Scripture in present time in various cultures, while holding true to Christian doctrine in the scope of the heritage of the churches of Christ.

A student can choose from two emphases that will concentrate on a preferred field of ministry or leadership, which best fits the student’s ambitions career-wise moving forward: Youth & Family Ministry or Christian Leadership & Management. The Youth & Family Ministry emphasis prepares one for children’s ministry, youth ministry, family ministry and/or involvement ministry. The Christian Leadership & Management emphasis prepares one for church administration, Christian management, non-profits organizations, etc. Students majoring in Bible may also opt to minor in another degree field. In addition to the Bachelor of Arts in Biblical Studies, non-Bible majoring students may also pursue a minor in Biblical Studies from one of the following: Minor in Biblical Studies, Minor in Old Testament, or Minor in New Testament.

All students are required to take a minimum of 6 hours of Bible courses regardless of degree plan enrollment; more Bible courses may be taken as electives. Transfer students are welcome and may present acceptable equivalent courses for credit. Biblical Studies students must complete 42 hours of General Education Core courses and 60 hours of Biblical Studies Core courses. Additionally, both Youth & Family
Ministry and Christian Leadership & Management emphasis students are required to take 15 hours concentrated electives and 3 hours free electives from any courses offered at CRC.

A cumulative GPA of 2.0 on all general education courses must be maintained. A cumulative GPA of 2.5 on all Bible-related coursework must be maintained. Students must complete a minimum of 30 hours of their upper level work at CRC, at least 15 of which must be completed after the semester in which the student has earned a cumulative total of at least 96 semester hours. Candidates for the Bachelor of Arts in Biblical Studies degree must participate in graduation exercises.
BACHELOR OF ARTS DEGREE IN BIBLICAL STUDIES: 120 HOURS

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<tr>
<th>SEM</th>
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<th>COURSE TITLE</th>
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<tr>
<td></td>
<td>ENG113</td>
<td>Freshman Composition I</td>
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<tr>
<td></td>
<td>ENG123</td>
<td>Freshman Composition II</td>
<td>3</td>
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<tr>
<td></td>
<td>ENG213 or ENG223</td>
<td>Masterpieces of World Literature I or Masterpieces of World Literature II</td>
<td>3</td>
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<td></td>
<td>CMM133</td>
<td>Human Communication</td>
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<td></td>
<td>ART113 or MUS213 or DRM213</td>
<td>Choose 1 of the following: Art Appreciation or Music Appreciation or Introduction to Theatre</td>
<td>3</td>
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<td></td>
<td>CIS243</td>
<td>Microcomputer Applications</td>
<td>3</td>
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</tbody>
</table>

|     | PHY111/113 or BIO 121/123 | Physical Science w/ Lab or Biological Science w/ Lab | 4   |
|     | MTH123 or MTH133 | College Algebra or Math for Liberal Arts (emphasis in Christian Leadership & Management must take MTH123, College Algebra) | 3   |

|     | HST213 or HST223 | Western Civilization to 1500 or Western Civilization from 1500 | 3   |
|     | PSC113 or HST113 or HST123 | Choose 1 of the following: American National Government or US to 1876 or US since 1876 | 3   |
|     | PSY 123 or SOC123 | Introduction to Psychology or Introduction to Sociology | 3   |
|     | ECN213 or GEO213 | Choose 1 more courses from the 7 listed above or from the following: Macroeconomics (Fall, Online Spring) Introduction to Geography | 3   |
|     | Bib263/PSY263 | Marriage & the Home | 3   |

<p>|     | HPE112   | Concepts of Lifetime Fitness | 2   |</p>
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<tr>
<th>SEM</th>
<th>COURSE #</th>
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<th>GRADE/COMMENTS</th>
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<tbody>
<tr>
<td></td>
<td>BIB13</td>
<td>Old Testament Survey</td>
<td>3</td>
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<td></td>
<td>BIB243</td>
<td>The Pentateuch (Spring)</td>
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<td></td>
<td>BIB313</td>
<td>Historical Books of the Old Testament (Fall, Alternate Even Years)</td>
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<tr>
<td></td>
<td>BIB323</td>
<td>Poetic Books of the Old Testament (Spring, Alternate Odd Years)</td>
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<td>BIB333</td>
<td>Prophetic Books of the Old Testament (Fall, Alternate Odd Years)</td>
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**BIBLICAL STUDIES CORE (60 HOURS)**

**TEXTUAL AREA: Old Testament (15 hrs)**

|     | BIB13    | New Testament Survey                                   | 3   |                |
|     | BIB213   | Life & Teachings of Christ (Fall)                      | 3   |                |
|     | BIB343   | Letters of Paul (Fall, Alternate Even Years)           | 3   |                |
|     | BIB353   | General Letters & Revelation (Spring, Alternate Odd Years) | 3   |                |

**TEXTUAL AREA: New Testament (12 hrs)**

|     | BIB253   | Christian Ministry (Fall, Alternate Even Years)        | 3   |                |
|     | BIB273   | Introduction to Preaching (Fall, Alternate Odd Years)** | 3   |                |
|     | BIB433   | Internship to Ministry                                  | 3   |                |
|     | BIB443   | Personal Evangelism (Spring, Alternate Even Years)      | 3   |                |
|     | BIB307   | Choose 1 course from the following:                    | 3   |                |
|     | BIB325   | Introduction to Missions                                |     |                |
|     | BIB393   | Christ & Culture                                        |     |                |
|     | BIB415   | World Religions                                         |     |                |
|     | BIB483   | Christian Leadership                                    |     |                |
|     | BIB483   | History of the English Bible                            |     |                |

**PRACTICAL AREA (15 hrs)**

|     | BIB223   | Church History w/ Emphasis in Acts (Spring)            | 3   |                |
|     | BIB363   | Biblical Interpretation (Spring, Alternate Odd Years)  | 3   |                |
|     | BIB473   | The Restoration Movement (Fall, Alternate Odd Years)   | 3   |                |

**HISTORICAL & DOCTRINAL AREA (9 hrs)**

|     | GRK112   | Elementary Greek I                                     | 2   |                |
|     | GRK122   | Elementary Greek II                                    | 2   |                |
|     | GRK332   | Elementary Greek III                                   | 2   |                |
|     | GRK313   | Greek Readings                                         | 3   |                |

**BIBLICAL LANGUAGE (9 hrs)**

**Women who are uncomfortable taking “Introduction to Preaching” (BIB273) in a mixed class may take an approved elective from either a ministry or leadership or equivalent course.**
ADDITIONAL REQUIREMENTS FOR DEGREE COMPLETION & GRADUATION: All candidates for this degree are required to attend the following events during their stay at CRC: Freed-Hardeman and/or Harding Lectureships (twice); Restoration Tour (once); CRC Lectureship (each year).

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<tbody>
<tr>
<td></td>
<td>BIB325</td>
<td>Christ &amp; Culture (Fall, Alternate Even Years)</td>
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<td></td>
<td>BIB383</td>
<td>Models and Programming in Youth Ministry (Fall, Alternate Odd Years)</td>
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<td></td>
<td>BIB425</td>
<td>Spiritual Formation in Adolescents (Fall, Alternate Odd Years)</td>
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<td></td>
<td>BIB453</td>
<td>Introduction to Christian Counseling (Spring, Alternate Even Years)</td>
<td>3</td>
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<td>BIB463</td>
<td>Youth Ministry (Fall, Alternate Even Years)</td>
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**EMPHASIS: Christian Leadership & Management (15 hours)**

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<tr>
<td></td>
<td>BIB415</td>
<td>Christian Leadership (Spring, Alternate Odd Years)</td>
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<td></td>
<td>ACT213</td>
<td>Principles of Accounting I (Fall)</td>
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<td></td>
<td>ACT363</td>
<td>Federal Tax Accounting</td>
<td>3</td>
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<td></td>
<td>MGM313</td>
<td>Principles of Management (Fall)</td>
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<td></td>
<td>BUS333</td>
<td>Choose 1 more course from following:</td>
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<td></td>
<td>FIN413</td>
<td>Entrepreneurship &amp; Small Business</td>
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<td></td>
<td>MGM353</td>
<td>Corporate Finance</td>
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<td>MKT313</td>
<td>Project Management</td>
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<td>Principles of Marketing</td>
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Any Bachelor of Arts in Biblical Studies degree candidate who does not confer an emphasis may either declare a minor of 18 hours outside of Biblical Studies or take 18 hours of free electives.

**MINOR OR FREE ELECTIVES (18 HOURS)**

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**TOTAL HOURS: 120**
DEPARTMENT OF BUSINESS
Business Administration, Sports Management, Marketing

Division of Business

Lou Ann McElyea, Associate Professor, Director of the Division of Business
Marta Summitt, Assistant Professor
Robert Vickrey, Assistant Professor
Jordan Malone, Assistant Professor, Head Softball Coach

The Division of Business offers CRC students opportunities to serve their community as highly qualified, accomplished, and responsible members of society. We envision our graduates to have a high degree of competence, capability, and integrity needed to be successful leaders in the business world as well as an understanding of the fundamental principles of the major business disciplines. Our vision includes instilling Christian values because not only do we believe in a quality higher education but also a Higher Power.

The Department of Business offers a Bachelor of Science in Business Administration, Marketing, and Sports Management. In addition to these bachelor’s degrees, students may seek a minor in Business Administration.

The Bachelor of Science Degree for all areas in the Division of Business will be awarded to students who meet/complete all of the following requirements:

1. Only grades of “C” or above in any business course will be accepted for the degrees offered in this division. This does not include any courses with the HPE prefix.
2. Have a cumulative GPA of at least 2.0 (4.0 scale), in all classwork and maintain a minimum
cumulative 2.5 GPA in all business courses.

3. Candidates for the degrees in this division must participate in graduation exercises.

FOUNDATION FOR ALL BUSINESS MAJORS

The business degree programs require students to take a prescribed set (45 hours; 42 for Sports Management) of foundation courses. Students earning a business degree or business minor with the exception of Sports Management, must take MTH 123 College Algebra. Sports Management majors have a choice of Accounting or Consumer Finance. If Accounting is chosen, MTH 123 College Algebra must be taken.

The Bachelor of Science Degree in Business will be awarded to students who meet/complete all of the following requirements:

1. Complete and/or comply with the degree requirements of the Division of Business
2. Complete 60 semester hours of coursework in business courses.
3. Complete a minimum of 32 semester hours of business courses in residency at CRC (16 of which must be completed after the semester in which the student has earned a cumulative total of at least 96 semester hours).
# BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION: 120 HOURS

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<tr>
<th>SEM</th>
<th>COURSE #</th>
<th>COURSE TITLE</th>
<th>HRS</th>
<th>GRADE/COMMENTS</th>
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<tr>
<td><strong>BIBLE</strong> (6 hrs)</td>
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<td></td>
<td>BIB113</td>
<td>Old Testament Survey</td>
<td>3</td>
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<td>BIB123</td>
<td>New Testament Survey</td>
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| **HUMANITIES AND FINE ARTS** (15 hrs) |          |                                     |     |                |
|                                      | ENG113   | Freshman Composition I              | 3   |                |
|                                      | ENG123   | Freshman Composition II             | 3   |                |
|                                      | ENG213 or ENG223 | Masterpieces of World Literature I or Masterpieces of World Literature II | 3   |                |
|                                      | CMM133   | Human Communication                 | 3   |                |
|                                      | ART113 or MUS213 or DRM213 | Choose 1 of the following: Art Appreciation or Music Appreciation or Introduction to Theatre | 3   |                |

| **NATURAL SCIENCES AND MATHEMATICS** (7 hrs) |          |                                     |     |                |
|                                               | PHY111/113 or BIO121/123 | Physical Science w/ Lab or Biological Science w/Lab | 4   |                |
|                                               | MTH123   | College Algebra                     | 3   |                |

| **SOCIAL SCIENCE AND HUMAN BEHAVIOR** (12 hrs) |          |                                     |     |                |
|                                               | GEO213 or HST213 or HST223 or PSY123 or SOCI23 or BIB263/PSY263 | Choose 3 of the following: Introduction to Geography or West Civilization to 1500 or West Civilization from 1500 or Introduction to Psychology or Introduction to Sociology or Marriage and the Home | 9   |                |
|                                               | PSC113 or HST113 or HST123 | Choose 1 of the following: American National Government or US to 1876 or US since 1876 | 3   |                |

<p>| <strong>HEALTH, PHYSICAL EDUCATION, AND WELLNESS</strong> (2 hrs) |          |                                     |     |                |
|                                                      | HPE112   | Concepts of Lifetime Fitness         | 2   |                |
|                                                      | <strong>TOTAL GEN ED COURSE HOURS</strong> |                                     | 42  |                |</p>
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<th>COURSE #</th>
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<tr>
<td>ACT213</td>
<td>Principles of Accounting I (Fall)</td>
<td>3</td>
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<td>BUS203</td>
<td>Business Statistics (Fall)</td>
<td>3</td>
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<td>BUS223</td>
<td>*Business Communications (Spring)</td>
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<td>BUS313</td>
<td>Legal Environment of Business (Fall Hybrid)</td>
<td>3</td>
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<td>BUS433</td>
<td>Business Ethics (Spring)</td>
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<td>BUS453</td>
<td>Business Capstone II</td>
<td>3</td>
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<td>BUS473</td>
<td>*Business Internship I (Fall, Spring, Summer)</td>
<td>3</td>
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<td>BUS493</td>
<td>Business Capstone I (MFT Review) (Spring)</td>
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<td>CIS243</td>
<td>Microcomputer Applications I</td>
<td>3</td>
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<td>CIS343</td>
<td>Management Information Systems</td>
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<td>ECN213</td>
<td>Macroeconomics (Fall, Online Spring)</td>
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<td>FIN413</td>
<td>Corporate Finance (Fall)</td>
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<td>MGM433</td>
<td>*Managerial Communications (Fall)</td>
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<td>MKT313</td>
<td>Principles of Marketing (Fall)</td>
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**JUNIOR/SENIOR ** **BUSINESS ELECTIVE OPTIONS** (15 hours)

**ELECTIVES (18 hours)**

**TOTAL HOURS FOR BUSINESS ADMINISTRATION DEGREE** 120

*ASSESSMENT COURSE
# BACHELOR OF SCIENCE IN MARKETING: 120 HOURS

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<tr>
<th>SEM</th>
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<td></td>
<td>BIB113</td>
<td>Old Testament Survey</td>
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<td></td>
<td>BIB123</td>
<td>New Testament Survey</td>
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**MARKETING CORE REQUIREMENTS (45 hours)**

**JUNIOR/SENIOR **BUSINESS ELECTIVE OPTIONS (15 hours)**

**ELECTIVES (18 hours)**

**TOTAL HOURS FOR MARKETING DEGREE**

120

*ASSESSMENT COURSE

**Business electives include 300-400 level courses with the following prefixes: ACT, BUS, CIS, FIN, MGM, and MKT.
## Bachelor of Science in Sports Management: 120 Hours

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**SPORTS MANAGEMENT CORE REQUIREMENTS (42 hours)**

**JUNIOR/SENIOR HEALTH, PHYSICAL EDUCATION & WELLNESS (HPE) OR BUSINESS ELECTIVE OPTIONS (18 hours)**

**ELECTIVES (18 hours)**

**TOTAL HOURS FOR SPORTS MANAGEMENT DEGREE** 120

*ASSESSMENT COURSE*

**The six credit hour internship course requires 220 internship hours.**

***Business electives include 300-400 level courses with the following prefixes: ACT, BUS, CIS, FIN, MGM, and MKT.***
The Division of Teacher Education (DTE) offers the CRC student opportunities to serve the community as highly qualified and morally sound educators. We envision that our graduates will possess the fundamentals of teaching as well as a commitment to spirituality, integrity, service to others, and excellence in all their endeavors. To further describe our vision, the DTE will strive to prepare professionals who are:

- Dedicated to moral and spiritual principles as modeled by our Savior, Jesus Christ
- Committed to personal integrity and putting the students’ needs first.
- Competent in their chosen educator areas,
- Able to integrate subject-matter content with pedagogy appropriate to their field of study,
- Culturally responsive and responsible, knowledgeable, and appreciative of the diversity among learners,
- Committed to self-assessment and reflection,
- Partners, educational advocates, and leaders at the school level and in the wider community, and
- Users of technology that enhance teaching and learning.
The DTE's programs are approved by the Arkansas Department of Education (ADE), accredited by the Council for the Accreditation of Educator Preparation (CAEP) and approved by the Higher Learning Commission (HLC).

Two teaching degree programs: a Bachelor’s of Science in Education (BSE) in Elementary Education (K-6th grade) and a BSE in Physical Education/Coaching Endorsement (K-12th grade) are offered at CRC. The following degree plans describe the current BSEs.
# BACHELOR OF SCIENCE IN EDUCATION IN ELEMENTARY EDUCATION (K-6TH GRADE): 125 HOURS

## Bible (6 credit hours)
- **BIB113:** Old Testament Survey (Fall) 3
- **BIB123:** New Testament Survey (Spring) 3

## English/Communication (9 credit hours)
- **ENG113:** Freshman Composition I 3
- **ENG123:** Freshman Composition II 3
- **CMM133:** Human Communication 3

## Mathematics (3 credit hours)
- **MTH123 or MTH133:** College Algebra OR Math for Liberal Arts 3

## Lab Sciences (8 credit hours)
- **BIO121/123 or BIO124:** Biological Science w/ Lab 4
- **PHY111/113 or 114 or BIO234:** Physical Science w/ Lab OR Anatomy & Physiology I w/Lab 4

## Fine Arts/Humanities (6 credit hours)
- **ART113 or MUS213:** Art Appreciation OR Music Appreciation OR Theater Appreciation 3
- **ENG213 or ENG223:** Masterpieces of World Literature I (Fall) OR Masterpieces of World Literature II (Spring) 3

## Social Sciences (9 hours)
- **PSC113** OR **HST113 OR HST123:** American National Government OR US History to 1876 OR since 1876 (Fall, Online Spring) 3
- **GEO213 or HST213 or HST223:** Introduction to Geography OR Western Civilization to 1500 OR Western Civilization From 1500 3
- **PSY123 OR SOC123:** Introduction to Psychology OR Introduction to Sociology 3

Total General Education Hours: 41 hours
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Total Hours for degree: 125 hours
BACHELOR OF SCIENCE IN EDUCATION IN PHYSICAL EDUCATION (K-12TH GRADE): 120 HOURS

B.S.E K-12 Physical Education/Coaching Degree Plan

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<th>Fine Arts/Humanities (6 credit hours)</th>
<th></th>
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<tbody>
<tr>
<td>ART113 or MUS213</td>
<td>Art Appreciation QR Music Appreciation QR Theater Appreciation</td>
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<tr>
<td>ENG213 OR ENG223</td>
<td>Masterpieces of World Literature I (Fall) QR Masterpieces of World Literature II (Spring)</td>
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<th>Social Sciences (9 hours)</th>
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<tr>
<td>GEO213 or HST213 or HST223</td>
<td>Introduction to Geography QR Western Civilization to 1500 QR Western Civilization From 1500</td>
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<tr>
<td>PSY123 OR SOC123</td>
<td>Introduction to Psychology QR Introduction to Sociology</td>
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<tr>
<td>PSC113 OR HST113 OR HST123</td>
<td>American National Government QR US History to 1876 QR US History since 1876</td>
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Total General Education Hours: 41 hours
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<tr>
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<tbody>
<tr>
<td>HPE243</td>
<td>Foundations of Physical Education and Coaching</td>
<td>3</td>
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<tr>
<td>HPE273</td>
<td>PE and Health Education for K-12</td>
<td>3</td>
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<tr>
<td>HPExxxx</td>
<td>Concentration Area Elective Sport (4x) (See Catalog)</td>
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<td>HPE323</td>
<td>Care &amp; Prevention of Athletic Injuries</td>
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<td>EFD303 or HPE343*</td>
<td>Educational Psychology OR Sports Psychology</td>
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<tr>
<td>HPE303*</td>
<td>Theory &amp; Practice in Teaching Sports</td>
<td>3</td>
</tr>
<tr>
<td>HPE353*</td>
<td>Sports in Society</td>
<td>3</td>
</tr>
<tr>
<td>HPE383*</td>
<td>Theory &amp; Practice in Teaching Fitness</td>
<td>3</td>
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<tr>
<td>HPE363*</td>
<td>Fundamentals of Motion</td>
<td>3</td>
</tr>
<tr>
<td>HPE423*</td>
<td>Organization &amp; Admin of Sports Progs &amp; Sports Orgs</td>
<td>3</td>
</tr>
<tr>
<td>HPE443*</td>
<td>Strategies of Health Education</td>
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</tr>
<tr>
<td>HPE453*</td>
<td>Kinesiology</td>
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<td>HPE433*</td>
<td>Philosophy and Ethics in Sports</td>
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<tr>
<td>RGD413*</td>
<td>Foundations of Reading and Instruction</td>
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<td>SPE313</td>
<td>Intro to Exceptional Children</td>
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<td>EFD233</td>
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<td>Introduction to Teaching (FE I) [15]</td>
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<tr>
<td>EFD313*</td>
<td>Foundations of the Learning-Teaching Process (FE II) [30]</td>
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<td>The Study of Current School Issues (FE III) [30]</td>
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<td>EFD423*</td>
<td>Effective Teaching Strategies</td>
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<td>HPE441*</td>
<td>Teaching Internship Workshop Seminars</td>
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<td>HPE451*</td>
<td>Teaching Internship Workshop Seminars</td>
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<td>HPE461*</td>
<td>Teaching Internship Workshop Seminars</td>
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<td>HPE466*</td>
<td>Teaching Internship (K-3rd grade)</td>
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<tr>
<td>HPE476*</td>
<td>Teaching Internship (4-6th grade)</td>
<td>6</td>
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</table>
The divisions of Crowley’s Ridge College cooperate to offer an interdepartmental Bachelor of Arts degree in general studies. The general studies major allows students to build their own program of study plan based on interests that may not be met by any single current major. Students interested in this major should contact the appropriate advisor from the division of the intended primary area. This plan requires the approval of the primary advisor, other academic advisors involved with the plan, and/or an academic administrator of the primary concentration area.

Graduation requirements include 120 hours with an overall GPA of 2.0, a 2.0 in the primary thematic concentration area (minimum 30 hours), and a 2.0 in the secondary thematic concentration area (minimum 18 hours). In addition, all CRC graduation requirements apply, including completing and passing 45 hours of upper-level coursework (courses numbered 300 and higher at CRC). At least one 400-level class or an approved 300-level alternate that is designated by the academic advisor is also required. This requirement may be met with the capstone course within the division or department of the primary concentration.

A summative experience is required as part of the BA in general studies. This summative experience may be fulfilled through existing primary or secondary major capstone courses, individual research project, practicum, internship or other suitable experience to be defined by the division or department of the primary area.

This program of study may not be used as a second major or degree. Courses from the core requirements (courses numbered less than 300) will not count towards the primary or secondary thematic concentration. Any developmental course obligations are considered to be leveling work.
BACHELOR OF ARTS DEGREE IN GENERAL STUDIES: 120 HOURS

<table>
<thead>
<tr>
<th>SEM</th>
<th>COURSE #</th>
<th>COURSE TITLE</th>
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<tr>
<td>BIBLE</td>
<td>BIB113</td>
<td>Old Testament Survey</td>
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<tr>
<td></td>
<td>BIB123</td>
<td>New Testament Survey</td>
<td>3</td>
</tr>
</tbody>
</table>

**HUMANITIES AND FINE ARTS (18 hrs)**

|        | ENG113   | Freshman Composition I                            | 3   |
|        | ENG123   | Freshman Composition II                           | 3   |
|        | ENG213 or ENG223 | Masterpieces of World Literature I or Masterpieces of World Literature II | 3 |
|        | CMM133   | Human Communication                               | 3   |
|        | CIS243   | Microcomputer Applications I (EFD223 for education students may be substituted) | 3 |
|        | ART113 or MUS213 or DRM213 | Choose 1 of the following: Art Appreciation or Music Appreciation or Introduction to Theatre | 3 |

**NATURAL SCIENCES AND MATHEMATICS (7 hrs)**

|        | SCI121/123 or PHY111/113 | Biological Science w/ Lab or Physical Science w/ Lab | 4   |
|        | MTH123 or MTH133          | College Algebra or higher or Mathematics for the Liberal Arts | 3   |

**SOCIAL SCIENCE AND HUMAN BEHAVIOR (15 hrs)**

|        | GEO213   | Choose 4 of the following:                        | (12) |
|        | HST213   | Introduction to Geography                          | 3   |
|        | HST223   | West Civilization to 1500                          | 3   |
|        | PSY123   | West Civilization from 1500                         | 3   |
|        | ECN213   | Introduction to Psychology                          | 3   |
|        | ECN223   | Macroeconomics (Fall, Online Spring)               | 3   |
|        | SOCI123  | Microeconomics                                     | 3   |
|        | BIS263/PSY263 | Introduction to Sociology or Marriage and the Home (Fall) | 3 |
|        | PSCI13   | Choose 1 of the following:                         | (3)  |
| HST113 | HST123   | American National Government or US to 1876         | 3   |
|        |          | US since 1876                                      | 3   |

**HEALTH, PHYSICAL EDUCATION, AND WELLNESS (2 hrs)**

|        | HPE112   | Concepts of Lifetime Fitness                       | 2   |

**TOTAL GEN ED COURSE HOURS** 48

Primary Thematic Concentration 30
Secondary Thematic Concentration 18
Electives 24

**TOTAL HOURS FOR BA in GENERAL STUDIES** 120
# BA in General Studies

<table>
<thead>
<tr>
<th>SEM</th>
<th>COURSE #</th>
<th>COURSE TITLE</th>
<th>HRS</th>
<th>GRADE/COMM</th>
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<td><strong>Primary Thematic Concentration (30 hours)</strong></td>
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|     |          | **Secondary Thematic Concentration (18 hours)** |     |            |
|     |          |              |     |            |
|     |          |              |     |            |
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|     |          |              |     |            |
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|     |          | **Electives (24 hours)** |     |            |
|     |          |              |     |            |
|     |          |              |     |            |
|     |          |              |     |            |
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|     |          |              |     |            |
|     |          |              |     |            |

The divisions of Crowley's Ridge College cooperate to offer this interdepartmental degree. This major allows a student to build his/her own program of study plan based on interests that may not be met by any single current major. Students interested in this major should contact the appropriate advisor from the division of the intended primary area. This plan requires the approval of the primary advisor, other academic advisors involved with the plan, and/or an academic administrator of the primary concentration area. Graduation requirements include 120 hours with an overall GPA of 2.0, a 2.0 in the primary thematic concentration area (minimum 30 hours), and a 2.0 in the secondary thematic concentration area (minimum 18 hours). In addition, all CRC graduation requirements apply, including completing and passing 45 hours of upper-level coursework (courses numbered 300 and higher at CRC). At least one 4000-level class or an approved 500-level alternate that is designated by the academic advisor is also required. This requirement may be met with the capstone course within the division or department of the primary concentration. **A summative experience is required as part of this degree.** This summative experience may be fulfilled through existing primary or secondary major capstone courses, individual research project, practicum, internship or other suitable experience to be defined by the division or department of the primary area. This program of study may not be used as a second major or degree. Courses from the core requirements (courses numbered less than 300) will not count towards the primary or secondary thematic concentration.
DEGREE PROGRAMS

Degree programs at CRC are divided into two categories: Bachelor and Associate. Degree offerings for Associate’s degrees include:

   Associate of Arts in General Studies

The structure of the two-year program provides educational opportunities for all students. Also, pre-professional studies may be pursued. In addition, completing an A.A. degree may facilitate transfer of credits to four-year colleges where students are given junior level status with no additional lower level courses required. For more information, contact the Registrar.

DEGREE REQUIREMENTS

To qualify for the Associate of Arts degree, students must complete all of the required courses, maintain a 2.00 GPA, sit for exit assessment testing, and be in good standing with the College. At least 16 hours must be completed in residence at Crowley’s Ridge College. A commencement program is conducted at the close of the spring semester.

Students must notify the Registrar of their intent to graduate and pay the graduation fee by March 1. Students conferring their degree in the fall must have this completed by October 1. Diplomas are distributed and degrees conferred pending a review of satisfactory completion of all graduation requirements by the Registrar.
ASSOCIATE OF ARTS IN GENERAL STUDIES: 64 HOURS

Many students entering college have not decided upon a profession, occupation, or subject area toward which they wish to direct their preparation. The General Studies program is designed for such students as well as those who do have a specific concentration area in mind. Specialized courses of study within the General Studies program are available from advisors for students interested in pursuing a particular field after transfer.

The A.A. degree in General Studies requires a total of 64 hours including a minimum of 52 hours from five divisions of study with the remaining 12 hours in elective courses. All developmental coursework must be completed (if required), but does not count as a component of general education.

BIBLE (6 HOURS)

BIB111 Old Testament Survey 3 hours
BIB121 New Testament Survey 3 hours

HUMANITIES AND FINE ARTS (18 HOURS)

ENG113 Freshman Composition I 3 hours
ENG123 Freshman Composition II 3 hours
ENG213/ENG223 World Literature I or II 3 hours
CMM133 Human Communication 3 hours
CIS243 Microcomputer Applications 3 hours

One of the following:
ART113 Art Appreciation 3 hours
MUS213 Music Appreciation 3 hours
DRM213 Introduction to Theatre 3 hours

NATURAL SCIENCES AND MATHEMATICS (7 HOURS)

PHY113 Physical Science Lecture (or higher) 3 hours
PHY111 Physical Science Lab 1 hour

OR

BIO123 Biological Science Lecture (or higher) 3 hours
BIO121 Biological Science Lab 1 hour

AND

MTH123 College Algebra (or higher) 3 hours

OR

MTH133 Mathematics for Liberal Arts 3 hours

SOCIAL SCIENCE AND HUMAN BEHAVIOR (15 HOURS)

One of the following:
PSC113 American National Government 3 hours
HST113 United States to 1876 3 hours
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<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
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<td>HST123</td>
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<td>HST213</td>
<td>Western Civilization to 1500</td>
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<tr>
<td>HST223</td>
<td>Western Civilization from 1500</td>
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<td>ECN213</td>
<td>Macroeconomics</td>
<td>3</td>
</tr>
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<td>PSY123</td>
<td>Introduction to Psychology</td>
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<tr>
<td>SOC123</td>
<td>Introduction to Sociology</td>
<td>3</td>
</tr>
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<td>GEO213</td>
<td>Introduction to Geography</td>
<td>3</td>
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<tr>
<td>BIB263/PSY263</td>
<td>Marriage &amp; the Home</td>
<td>3</td>
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ELECTIVES (12 HOURS)
ACADEMIC MINOR

Crowley’s Ridge College currently offers various areas in which a student can minor: 1) Minor in Biblical Studies, 2) Minor in Old Testament Studies, 3) Minor in New Testament Studies, 4) Minor in Business Administration 5) Minor in K-6 Elementary Education, 6) Minor in Physical Education, or 7) Minor in Christian Leadership and Management. These are offered as components of one of the Bachelor degrees offered by the college. Minors allow students to extend their interest and education by exploring other areas. Students pursuing a minor in these areas should coordinate their faculty advising between their Bachelor program area and the Division Chair offering the minor that is of interest to them. Additionally, a form -- Declaration of an Academic Minor-- must be completed and approved. Academic Minors are declared: when the course work for the minor has been completed by the student or during a student’s final semester if the course work related to the minor is being completed in that semester. A minimum GPA of 2.5 in all courses for the minor is required. The Declaration of an Academic Minor form can be found on the CRC website and/or the Office of the Registrar.

MINOR IN BIBLICAL STUDIES

Required

1. BIB 113 Old Testament Survey 3 hours
2. BIB 123 New Testament Survey 3 hours

Choose any two from the following Old Testament Bible Courses

1. BIB 243 The Pentateuch 3 hours
2. BIB 313 Historical Books of the OT 3 hours
3. BIB 323 Poetic Books of the OT 3 hours
4. BIB 333 Prophetic Books of OT 3 hours

Choose any two from the following New Testament Bible Courses

1. BIB 213 Life & Teachings of Christ 3 hours
2. BIB 333 Church History (concentration in Acts) 3 hours
3. BIB 343 Letters of Paul 3 hours
4. BIB 353 General Epistles 3 hours

TOTAL HOURS: 18

Students pursuing the Minor in Biblical Studies should coordinate their faculty advising between their Bachelor program and the Division Chair of Bible.
MINOR IN OLD TESTAMENT STUDIES

Required

1. BIB 113 Old Testament Survey 3 hours
2. BIB 243 The Pentateuch 3 hours
3. BIB 313 Historical Books of the Old Testament 3 hours
4. BIB 323 Poetic Books of the Old Testament 3 hours
5. BIB 333 Prophetic Books of the Old Testament 15 hours

Choose any one from the following Old Testament Bible Courses

1. BIB 483 History of the English Bible 3 hours
2. BIB 353 Biblical Interpretation 3 hours

Total Hours: 18

Students pursuing the Minor in Old Testament Studies should coordinate their faculty advising between their Bachelor program and the Division Chair of Bible.

MINOR IN NEW TESTAMENT STUDIES

Required

1. BIB 123 New Testament Survey 3 hours
2. BIB 213 Life & Teachings of Christ 3 hours
3. BIB 233 Church History (Concentration in Acts) 3 hours
4. BIB 343 Letters of Paul 3 hours
5. BIB 353 General Epistles 15 hours

Choose any one from the following Old Testament Bible Courses

1. BIB 483 History of the English Bible 3 hours
2. BIB 353 Biblical Interpretation 3 hours

Total Hours: 18

Students pursuing the Minor in New Testament Studies should coordinate their faculty advising between their Bachelor program and the Division Chair of Bible.

MINOR IN BUSINESS ADMINISTRATION

If a student does not earn a Business Degree, he or she may want to consider a Minor in Business Administration. Earning a Minor in Business Administration can accentuate a bachelor’s degree and give students the expertise and skills to become a knowledgeable business owner or associate.
To complete the Minor in Business Administration, students must take a minimum of 18 business credits as follows:

<table>
<thead>
<tr>
<th>BUSINESS MINOR CORE REQUIREMENTS (18 hours)</th>
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<tbody>
<tr>
<td>ACT213 OR FIN313</td>
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<tr>
<td>BUS313</td>
</tr>
<tr>
<td>CIS343</td>
</tr>
<tr>
<td>ECN213 OR ECN233</td>
</tr>
<tr>
<td>MGM313</td>
</tr>
<tr>
<td>MKT313</td>
</tr>
<tr>
<td>TOTAL HOURS FOR BUSINESS MINOR FOR BS DEGREE</td>
</tr>
</tbody>
</table>

A student cannot minor in the same department as his or her major. A course cannot count for the Business Administration Minor if a student is already counting it for his or her major. Advising should be coordinated with the Division Chair of Business.

**MINOR IN CHRISTIAN LEADERSHIP & MANAGEMENT**

*MINOR CORE REQUIREMENTS (18 hours)*

Business: *Any 2 of the following:*
- MGM 323 Organizational Management
- MGM 333 Leadership
- MGM 343 NonProfit Management
- MGM 443 Human Resource Management

Bible: *Any 4 of the following:*
- BIB 233 Church History
- BIB 253 Christian Ministry
- BIB 263 Marriage & the Home
- BIB 403 Christian Leadership
- BIB 443 Personal Evangelism
- BIB 453 Christian Counseling
- BIB 463 Youth Ministry

*Any minor core course that is a requirement for a major degree plan will require a course substitution.*

**MINOR IN EDUCATION**

The 18 hour Education minor prepares students interested in teaching careers to be proficient in the organization and administration of duties associated with the classroom in the public and private schools. The 18 hour Education minor also prepares students with the practical and theoretical skills of teaching and learning, and
are valued by business, government agencies, and other related fields. An Education minor at CRC can lead to an Arkansas teaching license, BUT the minor itself does not lead directly to initial teacher certification. Advising should be coordinated with the Chair of Teacher Education.

**K-6 Elementary Education Minor Course Listings**

*(Choose six of the seven)*

- **ELM223** Foundations of Elementary Education
- **ELM243** Math for Teachers I
- **ELM253** Math for Teachers II
- **HST313** History of Arkansas
- **SPE313** Introduction to Exceptional Children
- **EFD223** Teaching and Technology
- **EFD233** Child and Youth Development

**Physical Education Minor Course Listings**

- **HPE243** Foundations of Physical Education and Coaching
- **HPE273** PE and Health Education of K-12
- **HPExxx** Concentration Area Sports
- **SPE313** Introduction to Exceptional Children
- **EFD223** Teaching and Technology
- **EFD233** Child and Youth Development
COURSES OFFERED

Courses offered at CRC are represented by three digit course call numbers, which indicate their classification level. For example, the first digit indicates if a course is developmental (marked with a 0), freshman level (marked with a 1), sophomore level (marked with a 2), junior level (marked with a 3), or senior level (marked with a 4). The middle digit functions as the recommended sequence for a series of courses within a division (ENG113 represents Freshman Composition I; ENG123 represents Freshman Composition II). The third digit indicates the number of credit hours for a course.

ACT213: PRINCIPLES OF ACCOUNTING I
A study of the accounting cycle for merchandising and service oriented business organizations. Emphasis is on elementary accounting principles that measure assets, liabilities, owner’s equity, and income. Includes a study of basic financial statements for sole proprietorships, partnerships, and corporations. Prerequisite: MTH123 - College Algebra. (fall)

ACT363: FEDERAL TAX ACCOUNTING
A study of the federal tax structure, preparation of tax returns, and tax planning under current law related to individuals, partnerships, corporations, and nonprofits. Prerequisite: ACT213 with a grade of “C” or better.

ACT393: PRINCIPLES OF ACCOUNTING II
A study of special financial reports and an analysis of accounting information for partnerships and corporations. The course also covers basic concepts of accounting for manufacturing companies and uses of accounting data for management decision making. This course is an elective. Prerequisite: ACT213. (spring)

ART101: SERVICE INTERNSHIP
Minimum of 45 supervised hours of service at an approved site. Appropriate training and reflection essay must be completed to receive a passing grade.

ART113: ART APPRECIATION
A study of the purpose, accomplishments and techniques of art of the past and present. Emphasis will be on enjoying the visual experience.

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BIB101: SERVICE INTERNSHIP
Minimum of 45 supervised hours of service at an approved site. Appropriate training and reflection essay must be completed to receive a passing grade.

BIB113: OLD TESTAMENT SURVEY
A historical study of the Old Testament. Emphasis is given to the content and main themes of each book.

BIB123: NEW TESTAMENT SURVEY
A historical study of the New Testament. Emphasis is given to the content and main themes of each book.

BIB211/212/213: LIFE AND TEACHINGS OF CHRIST
A study of the four Gospels with emphasis on the harmony and distinctiveness of each. May be taken for two hours credit as BIB212 or for three hours credit as BIB213, with additional assignments required. (three semester rotation)

BIB231/232/233: CHURCH HISTORY WITH A CONCENTRATION IN ACTS OF THE APOSTLES

BIB241/242/243: THE PENTATEUCH
A study of the first five books of the Old Testament. Emphasis is upon the mighty works of God from the creation to the founding of the Jewish nation. (three semester rotation)

BIB253: CHRISTIAN MINISTRY
An introduction to the special work of the preacher in relation to God, the church, and mankind. (alternate years)

BIB263/PSY263: MARRIAGE AND THE HOME
A study of the family as a divine and human institution. Special emphasis is given to mate selection and the identification and solution of problems in marriage. (yearly rotation)

BIB273: INTRODUCTION TO PREACHING
A study of sermon construction and delivery.

BIB303: CHRIST & CULTURE
This course examines some of the fundamental elements of Christianity and provides learning experiences for students in the areas of adolescent spirituality, media influence, and overall cultural influences. The course will focus on how a biblically-grounded spirituality can provide answers to the issues that adolescents face in our culture today. It is intended to promote theological reflection and investigate the relationship between basic Christian values and the realities of contemporary culture.
BIB307: INTRODUCTION TO MISSIONS
To preach the gospel to every person is the command the Lord Jesus Christ has given to each Christian and it is a defining mandate of the Church. This course provides an overview of missionary work. Students gain an understanding of the philosophy of mission trips. The biblical foundation, mission history, and current issues in world missions are also discussed.

BIB313: HISTORICAL BOOKS OF THE OLD TESTAMENT
A study of Joshua through Esther, which includes Israelite history from the conquest of Canaan to the return from Babylonian Captivity.

BIB323: POETIC BOOKS OF THE OLD TESTAMENT
A study of Job through Song of Songs, which includes the poetic and wisdom books of the Old Testament.

BIB333: PROPHETIC BOOKS OF THE OLD TESTAMENT
A study of Isaiah through Malachi, which includes the major and minor prophetic books of the Old Testament.

BIB343: LETTERS OF PAUL
A study of Romans through Philemon, including the life and teachings of the apostle Paul.

BIB353: GENERAL LETTERS AND REVELATION
A study of Hebrews through Revelation, including the life and teachings of the apostles Peter and John.

BIB363: BIBLICAL INTERPRETATIONS
A course on how to study the Bible, including principles of interpretation.

BIB383: MODELS & PROGRAMMING IN YOUTH MINISTRY
This course introduces the student to the current models of youth ministry and programming (i.e., PDYM, Cells, Relational, Young Life, FCA, Sonlife, K-Life). Philosophies of the different models will be discussed allowing the student to integrate a model(s) into his/her philosophy of ministry. Types of programming will be discussed that fit one or several of the models. Students will present a one-year program of activities and learning opportunities for adolescents using the student’s chosen model and philosophy. Students will volunteer to work in a ministry that fits closely with the one(s) that they choose as a model.

BIB393: WORLD RELIGIONS
An introductory survey of some of the major living religions of the world, including Hinduism, Buddhism, Confucianism, Taoism, Shinto, and Islam.

BIB403: CHRISTIAN LEADERSHIP
This course addresses current issues, trends and theories in leadership relating to effective ministry. Attention is given to developing leadership skills as well as the moral and spiritual growth of a leader.

BIB413: ADVANCED INTRODUCTION OF THE OLD TESTAMENT
A critical study of the historical and cultural background, canon, text, and history of the interpretations of the Old Testament.

BIB423: ADVANCED INTRODUCTION OF THE NEW TESTAMENT
A critical study of the historical and cultural background, canon, text, and history of interpretation of the New Testament.

BIB425: SPIRITUAL FORMATION IN ADOLESCENTS
This course engages in learning fundamental practices with adolescents using family systems methodologies to examine discipleship, culture, community and curriculum. This study will focus on how Scripture, tradition, reason, and experience are connected in shaping a child’s spiritual development.

BIB433: INTERNSHIP IN MINISTRY under the direction of a faculty member and a supervisor within the ministerial situation either in or outside the U.S. Minimum of 90 clock hours required.

BIB443: PERSONAL EVANGELISM
A study of the motivation and methods of sharing the good news of Jesus.

BIB453: INTRODUCTION TO CHRISTIAN COUNSELING
The application of Biblical principles to spiritual, mental, and social problems within the context of the church.

BIB463: YOUTH MINISTRY.
An examination of the social and spiritual aspects of youth, methods for teaching youth, and methods for reaching youth.

BIB473: THE RESTORATION MOVEMENT
A historical study of the personalities and events connected with the American Stone-Campbell movement and its resulting fellowships.

BIB483: HISTORY OF THE ENGLISH BIBLE
A study of the literary production and transmission of the Bible, including manuscripts and texts, with particular emphasis on English translations.

BIO101: SERVICE INTERNSHIP
Minimum of 45 supervised hours of service at an approved site. Appropriate training and reflection essay must be completed to receive a passing grade.

BIO111: FIELD STUDIES IN BIOLOGY
This course is designed for students who wish to study a particular natural habitat or environment in a focused, hands-on, field setting. The majority of coursework is completed in the field at a local or distant location depending upon the title and focus of the course for a given semester. Students will conduct field observations,
record data, participate in and design field experiments and construct a field notebook detailing all aspects of their field experience. Additional fees for travel, lodging, food, and other field expenses may apply.

**BIO120: BIOLOGICAL SCIENCE LAB**
This course is the laboratory component of BIO124. Corequisite: BIO124 {Phased out of use in Spring 2018}

**BIO121: BIOLOGICAL SCIENCE LAB**
This course is the laboratory experience accompanying BIO123 - Biological Science. Corequisite: BIO123 {Phased into use college-wide in Spring 2018}

**BIO123: BIOLOGICAL SCIENCE**
This course will serve as an introduction to the scientific method, characteristics of life, chemistry, macromolecules, cell structure and function, enzymology, metabolism, cellular respiration, photosynthesis, DNA replication, nuclear and cell division, transcription and translation, heredity, ecology, and a survey of living things. Corequisite: BIO120 - The lab is required. (fall/spring) {Phased into use college-wide in Spring 2018}

**BIO124: BIOLOGICAL SCIENCE**
The general processes inherent in all life forms. Includes basic cellular biology, genetics, ecology, and a survey of living things. Co-requisite: BIO120 - The lab is required. (fall/spring) {Phased out of use in Spring 2018}

**BIO231: HUMAN ANATOMY AND PHYSIOLOGY I LAB**
This course is the laboratory accompanying BIO234. Students will perform dissections and make original observations on dissected material. Co-requisites: BIO233 {Phased into use college-wide in Spring 2018}

**BIO233: HUMAN ANATOMY AND PHYSIOLOGY I**
This course provides students requiring an expanded knowledge of how the body functions or those in pre-professional studies with an overview of basic chemistry, biology, and histology; it extends to cover the anatomy and physiology of the integumentary, skeletal, muscular, and nervous systems and their interaction with the external environment. Co-Requisites: BIO231 - The lab is required. (fall, spring) {Phased into use college-wide in Spring 2018}

**BIO241: HUMAN ANATOMY AND PHYSIOLOGY II LAB**
This course is the laboratory accompanying BIO243. Prerequisites: BIO231 or equivalent, BIO233 or equivalent. Co-requisites: BIO243 {Phased into use college-wide in Spring 2018}

**BIO243: HUMAN ANATOMY AND PHYSIOLOGY II**
This course is a continuation of BIO233/BIO231. It focuses on the major sense organs as well as the anatomy and physiology of the organ systems not previously covered: endocrine, cardiovascular, lymphatic, respiratory, digestive, urinary, and reproductive. Prerequisite: Human Anatomy and Physiology I with a lab. Co-Requisite: BIO241 - The lab is required. (spring) {Phased into use college-wide in Spring 2018}

**BIO251: INTRODUCTION TO MICROBIOLOGY LAB**
This course is the laboratory accompanying BIO253. Prerequisites: BIO231 or equivalent, BIO233 or equivalent. Co-requisites: BIO243 {Phased into use college-wide in Spring 2018}

BIO253: INTRODUCTION TO MICROBIOLOGY
An introduction to the principles of microbiology and the impact that microorganisms have on man and the environment. Topics include the various groups of microorganisms, their structure, physiology, genetics, pathogenicity, infectious diseases, immunology, and selected practical applications. Upon completion, students should be able to demonstrate knowledge and skills including microscopy, aseptic technique, culture methods, and identification of microorganisms. Must be taken with a lab. (upon demand)

BUS101: SERVICE INTERNSHIP: BUSINESS
Minimum of 45 supervised hours of service at an approved site. Appropriate training and reflection essay must be completed to receive a passing grade.

BUS113: INTRODUCTION TO BUSINESS
This course is an introduction to business principles and practices. Topics include forms of business ownership, ethics and social responsibility, the business environment, and an introduction to the functional areas of business. The course is designed specifically for students interested in majoring in Business. (summer, fall)

BUS203: BUSINESS STATISTICS
Statistical methods used in studying business and economic data including: averages and dispersions, descriptive statistics, elementary probability, probability distributions, statistical inference, estimation, hypothesis testing, confidence intervals, regression, and correlation. Prerequisite: MTH 123 (same as MTH 203 with a business emphasis). (spring)

BUS223: BUSINESS COMMUNICATION
Principles of effective oral and written communication in a business environment. Practical approach with emphasis on application through case materials reflecting current practices, stressing clarity, brevity, completeness, and persuasiveness. Prerequisite: Placement into ENG113 (Freshman Composition). (spring)

BUS313: LEGAL ENVIRONMENT OF BUSINESS
Introduction to the fundamental principles of law as it applies to business. Topics include court systems, litigation, and alternative dispute resolution; constitutional and administrative law; tort law, and product liability; contract law and agency law; business organizations; and government regulation of businesses including antitrust law, employment law, and securities regulation. (spring)

BUS333: ENTREPRENEURSHIP & SMALL BUSINESS MANAGEMENT
The course addresses the principles of innovation, entrepreneurship, and small business management. Students learn to think strategically about starting and managing a small business to develop products/services that add value for the market. This course is an elective.

BUS363: INTERNATIONAL BUSINESS
From multinational conglomerates to domestic family-owned businesses, few companies are insulated from the effects of globalization. Students learn how to shape and execute a business response to the opportunities and risks presented by an increasingly global marketplace. Topics include market selection; penetration of emerging markets; global supply chain management; cultural and ethical impacts, and management of financial, currency and country risk.

BUS433: BUSINESS ETHICS
Develops decision-making criteria for Christian ethical concerns and applications to the major issues of appropriate conduct in business. (spring)

BUS443: NEGOTIATIONS
Negotiation and conflict are common in our professional life. This course provides the knowledge and skill set to effectively negotiate situations with teams, employees, clients, customers, and other stakeholders. Topics include negotiation planning, strategy, communication, framing, and settlements. Countering manipulative tactics and hardball approaches are addressed. Skills are obtained through extensive hands on activities and practice negotiations.

BUS453: CAPSTONE II
This course is the capstone course for the Bachelor of Science business degree programs. It is a summative evaluation in which the student is given an opportunity to demonstrate integrated knowledge in their major. The course will assess their overall academic learning experience. It examines the processes by which organizations formulate strategy, implement goals and evaluate outcomes in a highly competitive and dynamic business environment.

BUS463: BUSINESS INTERNSHIP II:
Provides practical job experience in an industry or other business establishment of special vocational interest to the student. Students will be assigned to work a minimum of 150 hours within a professional environment to gain real world experience. Students must apply for the Professional Internship program and be a Junior level or above prior to registering for the course. All level students may register for the Exploratory Internship program. Prerequisites: BUS473 with a grade of C or better.

BUS473: BUSINESS INTERNSHIP I
Provides practical job experience in an industry or other business establishment of special vocational interest to the student. Students will be assigned to work a minimum of 150 hours within a professional environment to gain real world experience. Students must apply for the Professional Internship program and be a Junior level or above prior to registering for the course. All level students may register for the Exploratory Internship program.

BUS481: JOB SEARCH PREPARATION
Application of business skills in creating a professional resume, conducting a job search and preparing for a professional interview. Independent study monitored by full-time faculty member or Director of Business. Business Elective: (fall, spring, summer)

BUS483: INDIVIDUAL STUDY
Study in a specific area of student interest. Progress is closely monitored by faculty member. Business Elective: (fall, spring, summer)

BUS493: CAPSTONE I (MFT REVIEW)
This course is an in-depth review, with applications when appropriate, designed to cover all of the subjects of the business curriculum in preparation for the required MFT exam.

CHM101: SERVICE INTERNSHIP
Minimum of 45 supervised hours of service at an approved site. Appropriate training and reflection essay must be completed to receive a passing grade.

CHM211: GENERAL CHEMISTRY I LAB
This course is the laboratory experience accompanying CHM214. Co-requisite or Prerequisite: MTH123 or equivalent placement; CHM104 or high school chemistry highly recommended; CHM214. (on demand)

CHM213: GENERAL CHEMISTRY I
Concepts of general and inorganic chemistry. Includes physical and chemical properties of matter, measurement, calculations, the periodic table, stoichiometry, atomic structure, bonds and solutions. Corequisite: CHM210. Corequisite or Prerequisite: MTH123. (on demand)

CIS243: MICROCOMPUTER APPLICATIONS
Students will learn basic computer skills emphasizing MS Office applications of Word, Excel, PowerPoint, and Access in order to organize ideas and information, solve business problems, and manage data.

CIS313: MICROCOMPUTER APPLICATIONS II
Continuation of CIS243 to cover advanced topics in the area of spreadsheets and databases. Prerequisite, CIS243.

CIS343: MANAGEMENT INFORMATION SYSTEMS
This course provides an overview of management information systems. It is a study of the indispensable role of information systems in business operations, management decision making, and the strategic success of organizations. The course demonstrates how information systems add value to business. The course is a required course for the Bachelor of Science in Business Administration and Marketing degree programs and the Business Administration Minor.

CMM101: SERVICE INTERNSHIP
Minimum of 45 supervised hours of service at an approved site. Appropriate training and reflection essay must be completed to receive a passing grade.

CMM133: HUMAN COMMUNICATION
Review and practice in the basic types of human communication to include intrapersonal, interpersonal, small group and public communication. Special emphasis is placed on public speaking and leadership skills. Prerequisite: English skills sufficient to enter Freshman Comp. I (ENG113). (fall/spring)
DRM101: SERVICE INTERNSHIP
Minimum of 45 supervised hours of service at an approved site. Appropriate training and reflection essay must be completed to receive a passing grade.

DRM213: INTRODUCTION TO THEATRE
A survey of the theory and practice of theatre arts. This course includes a practicum involving one or more theatrical productions. (fall/spring)

ECN213: PRINCIPLES OF MACROECONOMICS
An examination of aggregate economic behavior including fiscal policy, monetary policy, the business cycle, theories on economic growth and differing theories of resource allocation. (fall)

ECN223: PRINCIPLES OF MICROECONOMICS
An examination of individual behavior in the economy as well as a look at the components of the larger economy. ECN213 recommended. (spring)

EFD101: SERVICE INTERNSHIP: EDUCATION
Minimum of 45 supervised hours of service at an approved site. Appropriate training and reflection essay must be completed to receive a passing grade

EFD213: INTRODUCTION TO TEACHING (FE 1)
This course is designed to inform prospective teachers of school purposes, functions, and the work of school personnel. Addressed are basic aspects of school governance, administration, and finance. Students are introduced to writing performance objectives and lesson plans. The DTE Student Handbook and Teacher Education Student Assessment (TESA) system is introduced as well as standards from state and national organizations. Fifteen hours of field experiences are required.

EFD223: TEACHING AND TECHNOLOGY
An introduction to the use of technology in an educational setting. Course includes basic computer skills as needed in the Microsoft Office suite of software programs. Experiences will include word processing, spreadsheets, the Internet, and presentation technology such as PowerPoint and Prezi.

EFD233: CHILD AND YOUTH DEVELOPMENT
The physical, cognitive and emotional development of children from conception through adolescence as related to the school setting. Practical application of theory is provided through hands-on experiences and 10 clock hours of classroom observation as directed by the instructor.

EFD303: EDUCATIONAL PSYCHOLOGY
This course provides a survey of the psychology of learning including characteristics of student populations, motivation, cognitive and conceptual development, and a survey of learning theories and instructional principles and strategies related to those theories. Prerequisite: PSY 123 with a grade of C or better.
EFD313: FOUNDATIONS OF THE LEARNING-TEACHING PROCESS (FE II)
This course is the field experience component of the Junior Block. It consists of 30 clock hours of observation and team teaching in an assigned classroom in a local school. This course is taken in conjunction with the various content courses so that students will have an opportunity to focus on these foundational parts of the school day.

*EFD413: THE STUDY OF CURRENT SCHOOL ISSUES (FE III)
This is the Senior Block field experience. It is a course in which a comprehensive body of information is explored from a broad, substantive, and interdisciplinary perspective. Intent is to provide a balanced treatment of many contemporary educational issues from the synthesis of philosophical analysis, research findings and significant concepts. Practical uses and working strategies for technology in the 21st century classroom are included in this course. 30 clock hours of field experiences are required. *Cannot be taken until the student has been formally admitted to the Teacher Education Program (successfully completed TESA 1, 2, and 3).

*EFD423: EFFECTIVE TEACHING STRATEGIES
Develops an understanding of effective instructional practices, provides experience in basic instructional planning and delivery, and assists in developing a variety of instructional approaches. Six clock hours of observations are required. This course is part of the Senior Block and will integrate with EFD413 The Study of Current School Issues. Many of the assignments in this course will use observations from EFD413 as research. *Cannot be taken until the student has been formally admitted to the Teacher Education Program (successfully completed TESA 1, 2, and 3).

*EFD433: ASSESSING STUDENT PROGRESS
This course will provide students with a set of measurement and evaluation skills needed in today’s classroom. Attention will be focused on both standardized and teacher-constructed instruments. It will also include a basic understanding of research statistics and their uses by teachers. *Cannot be taken until the student has been formally admitted to the Teacher Education Program (successfully completed TESA 1, 2, and 3).

EFD441/451/461: WORKSHOP I/II/III
A variety of for-credit topics in education and the process leading toward licensure are covered as needed for candidate scaffolding, improvement, and understanding.

ELM223: FOUNDATIONS OF ELEMENTARY EDUCATION
An introduction to historical and philosophical foundations of elementary education. It also includes a survey of the characteristics of school age children and the variety of educational environments and curriculum used in the classroom. Students will complete six hours of instructor-directed observations.

ELM243: MATH FOR TEACHERS I
This course introduces the student to the foundation of math instruction, what is important, and how it can be taught effectively. The NCTM principles and standards as well as the Common Core standards will be explored. Topics covered will include defining a curriculum, diverse learners, math learning theory, organizing instruction, the role of technology, developing problem-solving skills, and the appropriate use of assessment strategies. For education majors only. Prerequisite: C or above in MTH123 College Algebra.
ELM253: MATH FOR TEACHERS II
Discussion will focus on math content standards: numbers and operations, algebra, geometry, measurement, and data analysis and probability. Topics will include concepts of number, number operations, computational fluency, common and decimal fractions, proportional reasoning, probability, and introduction to algebraic and geometric concepts.

*ELM313: SOCIAL/EMOTIONAL DEVELOPMENT IN CHILDREN
This course is designed to advance the future teacher’s understanding of how children develop social/emotional skills in the context of their environments and provide techniques for developing positive relationships with children and their families. It will also equip them with knowledge and skills to implement social and emotional teaching strategies in their classrooms. 10 clock hours of field experience will be included. *Cannot be taken until the student has been formally admitted to the Teacher Education Program (successfully completed TESA 1, 2, and 3).

*ELM323: CHILDREN’S LITERATURE
Introduces children’s literature currently available for young children and the role the literature plays in the child’s literacy development. The future teacher will be equipped with knowledge and skills to select appropriate literature and strategies to implement activities that support these selections in the classroom. Six clock hours of observations are required. *Cannot be taken until the student has been formally admitted to the Teacher Education Program (successfully completed TESA 1, 2, and 3).

*ELM333: EMERGENT LITERACY
This course provides future educators with knowledge of literacy development and methods to involve families in the literacy process. The goal is to provide techniques and strategies for educators so that a balanced literacy program is provided in the classroom. Particular attention is given to the importance of developmentally appropriate instruction, reflective practice, and the nurturing of an anti-bias approach to teaching emergent readers. 18 clock hours of observation/class participation are required. *Cannot be taken until the student has been formally admitted to the Teacher Education Program (successfully completed TESA 1, 2, and 3).

*ELM343: CURRICULUM DEVELOPMENT IN ELEMENTARY EDUCATION
This course provides future teachers with knowledge and skills to develop and implement appropriate educational activities in the elementary classroom. Six clock hours of observation are required. *Cannot be taken until the student has been formally admitted to the Teacher Education Program (successfully completed TESA 1, 2, and 3).

*ELM353: CREATIVE ARTS INSTRUCTION
This course will provide students the opportunity to develop procedures, skills, and appropriate approaches to the creative arts in the elementary classroom. The student will develop techniques and strategies used in art, music, and dramatics instruction as well as understand how to assess children’s work appropriately. The coursework will also help the teacher candidate in connecting the creative arts and technology in the classroom. *Cannot be taken until the student has been formally admitted to the Teacher Education Program (successfully completed TESA 1, 2, and 3).
**ELM363: METHODS OF ELEMENTARY SCIENCE INSTRUCTION**
A course designed to prepare elementary teachers by fostering the development of knowledge in science for children in Kindergarten to Grade 6. Emphasis will be placed on ways to invite inquiry, encourage problem solving, and introduce the scientific and mathematical thinking that is essential for young learners. Teaching strategies involve encouraging creative scientific and mathematical explorations for young children that are based on children’s interest. Students will engage in practical application of hands-on experiences. *Cannot be taken until the student has been formally admitted to the Teacher Education Program (successfully completed TESA 1, 2, and 3).*

**ELM373: LANGUAGE ARTS IN THE ELEMENTARY GRADES**
This course examines methods for teaching language arts and the integration of this subject across the elementary curriculum. The students learn to investigate, evaluate and select content for the organization and teaching of language arts. Finally, students develop and demonstrate thematic units that utilize a multicultural approach to language arts, literacy, and literature that include real-world social problem-solving projects. *Cannot be taken until the student has been formally admitted to the Teacher Education Program (successfully completed TESA 1, 2, and 3).*

**ELM393: LITERACY ASSESSMENT AND INTERVENTION**
This course is aligned to the Science of Reading and promotes systematic and explicit Tier I Instruction and is designed to teach grade level standards for at least three of the five components of reading. Instruction is designed in part for whole group and small group instruction and leads to differentiation of instruction. Comprehensive Instructional materials are designed to ensure all grade-level content standards are addressed in sufficient depth, breadth, and quality for all learners. This course is a junior level course and has concomitant expectations for upper-level undergraduate ability to read, write, engage in higher order thinking skills, and critically reflect on one’s own development and learning. *Cannot be taken until the student has been formally admitted to the Teacher Education Program (successfully completed TESA 1, 2, and 3).*

**ELM423: CLASSROOM ORGANIZATION, MANAGEMENT, AND ASSESSMENT**
This course will aid in promoting positive behavior and interactions among children and staff by the organization of the learning environment and materials. The course will also review appropriate assessment techniques for young children, classroom management, theories of discipline, and positive behavior guidance. It is designed to prepare K-6 teachers to structure routines and procedures in a manner that enhances students’ performance and progress. *Cannot be taken until the student has been formally admitted to the Teacher Education Program (successfully completed TESA 1, 2, and 3).*

**ELM433: SOCIAL STUDIES INSTRUCTIONAL METHODS AND STRATEGIES**
This course examines methods for teaching social studies and the integration of this subject across the early childhood curriculum. The students learn to investigate, evaluate and select content for the organization and teaching of social studies in the elementary school curricula. Finally, students develop and demonstrate thematic units that utilize a multicultural approach to social studies and related content areas that include real-world social problem-solving projects. *Cannot be taken until the student has been formally admitted to the Teacher Education Program (successfully completed TESA 1, 2, and 3).*
*ELM466: ELM TEACHING INTERNSHIP (K-2ND GRADE)*
An application course for interns who will be placed in area schools for nine weeks of a semester. During the teaching assignments, the Field Experience Supervisor and the Mentor Teacher will direct the intern’s progress as teaching responsibilities begin on a limited basis and culminate with full teaching responsibilities.

*ELM476: ELM TEACHING INTERNSHIP (3-6TH GRADE)*
An application course for interns who will be placed in area schools for nine weeks of a semester. During the teaching assignments, the Field Experience Supervisor and the Mentor Teachers will direct the intern’s progress as teaching responsibilities begin on a limited basis and culminate with full teaching responsibilities.

ENG043: DEVELOPMENTAL READING
This course provides students with reading skills preparatory to English Composition I and II. Does not carry credit for graduation. (fall/spring)

ENG053: DEVELOPMENTAL COMPOSITION
This course provides students with grammar and basic composition skills preparatory to English Composition I and II. Does not carry credit for graduation. (fall/spring)

ENG101: SERVICE INTERNSHIP
Minimum of 45 supervised hours of service at an approved site. Appropriate training and reflection essay must be completed to receive a passing grade.

ENG113: FRESHMAN COMPOSITION I
This course is designed to help students master the traditional five-paragraph essay, and is required of all freshmen. Sentence structure, paragraphing, organization, and grammar concepts are included. Research strategies, proper citation, and formatting are also a part of the course. Prerequisite: ENG043 and/or ENG053 with a grade of C or better, minimum English ACT score of 19 in both English and Reading or satisfactory English placement score. (fall/spring)

ENG123: FRESHMAN COMPOSITION II
This course is a continuation of ENG113, and is required of all freshmen. Enhanced critical thinking, composition, research, and proper citations and formatting comprised in this course help to prepare students for success in future college courses. A 6-10 page term paper is required. Prerequisite: ENG113. (fall/spring)

ENG213: MASTERPIECES OF WORLD LITERATURE I
Selective survey of significant literary works from Homer through the Middle Ages. Required of all sophomores pursuing the A.A. degree in General Studies. Prerequisite: ENG113 (fall/spring)

ENG223: MASTERPIECES OF WORLD LITERATURE II
Selective survey of significant literary works from the Renaissance through the 20th century. Prerequisite: ENG113 (fall/spring)
ENG313: AMERICAN LITERATURE I - AMERICAN LITERATURE TO 1865 (on demand)

ENG323: AMERICAN LITERATURE II - AMERICAN LITERATURE SINCE 1865 (on demand)

FIN313: CONSUMER FINANCE
A study of economic factors influencing consumer welfare such as banking, debt management, taxation, insurance, investments, and retirement plans. (fall)

FIN413: CORPORATE FINANCE
This course focuses on the fundamentals of corporate finance, including financial markets and institutions, accounting and finance, how to measure corporate performance, the time value of money, how to value stocks and bonds, the relationship between risk and return, and debt and payout policy.

FIN423: MONEY AND BANKING
This course focuses on the basic functions served by the financial system so that as the system continues to change, students will have the tools to understand and evaluate future financial innovations. It includes the study of how we use money and the roles played by financial institutions and financial markets.

GEO213: INTRODUCTION TO GEOGRAPHY
Introduction to Geography emphasizes the physical and cultural patterns in the world. (on demand)

GRK112: ELEMENTARY GREEK I
A beginning study of New Testament Greek with emphasis on vocabulary, word formation and sentence structure. Prerequisite: English skills sufficient to enter ENG113: Freshman Composition I. (fall)

GRK122: ELEMENTARY GREEK II
A continuation of GRK112 with additional emphasis on vocabulary, word formation, and sentence structure. Prerequisite: GRK112 (spring)

GRK132: ELEMENTARY GREEK III
A continuation of GRK122. Special emphasis is given to sentence structure and the Greek verb. Readings from the Greek New Testament supplement the text. Prerequisite: GRK122. (fall)

GRK142: ELEMENTARY GREEK IV
A continuation of GRK132 with additional emphasis given to sentence structure and the Greek verb. Readings from the Greek New Testament supplement the text. Prerequisite: GRK132. (spring)

GRK313: GREEK READINGS
Selected readings from the Greek New Testament, with emphasis on vocabulary, grammar, syntax, and exegetical methods.
HPE101: SERVICE INTERNSHIP: HEALTH/PE
Minimum of 45 supervised hours of service at an approved site. Appropriate training and reflection essay must be completed to receive a passing grade.

HPE107: OFFICIATING COURT SPORTS
Introduction to the basic skills and rules needed to officiate basketball, volleyball, and tennis. May not be repeated for credit.

HPE111: BEGINNING TENNIS
Skills/activity course in elements of tennis. May not be repeated for credit. (fall)

HPE112: CONCEPTS OF LIFETIME FITNESS
This course provides knowledge and an appreciation of the importance of physical activity for life-long health, wellness, quality of and opportunity for psychomotor development. (fall, spring)

HPE117: OFFICIATING FIELD SPORTS
Introduction to the basic skills and rules needed to officiate football, soccer, and baseball. May not be repeated for credit.

HPE121: BASIC SWIMMING
Skills/activity course in elements of swimming. May not be repeated for credit. (on demand)

HPE127: BRAZILIAN JIU JITSU
This course introduces students to the martial art of Brazilian Jiu Jitsu. Students enrolled in the course are expected to participate in close contact physical activities throughout the semester. May be repeated for credit up to four times.

HPE131: WEIGHT TRAINING AND PHYSICAL CONDITIONING
Skills/activity course in elements of weight training and physical conditioning. May not be repeated for credit. (spring)

HPE141: BEGINNING BASKETBALL
Introduction to the basic skills, rules, and strategy used in basketball. May not be repeated for credit. (fall)

HPE151: WALK/JOG
Skills/activity course in walking and jogging. May not be repeated for credit. (spring)

HPE161: BEGINNING VOLLEYBALL
Introduction to the basic skills, rules, and strategy used in volleyball. May not be repeated for credit. (fall)

HPE201: DISC GOLF
Instruction and practice in the basic skills and fundamentals of disc golf. May not be repeated for credit.
HPE211: MOUNTAINEERING OR BACKPACKING
Preparation for and participation in a backpacking field trip in the Ozark Mountains. May not be repeated for credit. (fall)

HPE213: FIRST AID
A standard Red Cross First Aid course, designed to teach students basic first aid, including emergencies which are not life threatening. (fall)

HPE221: CANOEING
Preparation for and participation in a canoeing field trip on the upper Buffalo National River. May not be repeated for credit. (summer)

HPE223: PRINCIPLES OF PERSONAL HEALTH
A study of physical, social, emotional, and mental health, and the role each component plays in the health and wellness of each individual. (fall/spring)

HPE231: BOWLING
Skills/activity course in elements of bowling. (spring)

HPE233: FITNESS AND MOTOR DEVELOPMENT
A basic orientation and screening course for physical education majors. Motor ability and physical fitness testing will be used. (spring)

HPE243: FOUNDATIONS OF PHYSICAL EDUCATION AND COACHING
Introductory course for the prospective physical education major. Emphasis areas include history, principles, program scope, and relationship of physical education to general education, current professional literature, and vocational opportunities. (spring)

HPE251: VARSITY GOLF
Instruction and practice in the fundamentals and basic knowledge of golf. May be repeated for a maximum of 4 hours credit.

HPE253: FOUNDATIONS OF SPORTS MANAGEMENT
Introductory course for the sports management major. Emphasis areas include history, principles, program scope, current professional literature, and vocational opportunities. Course is intended to show students the benefits and potential professional aspirations within the degree.

HPE261: VARSITY FAST-PITCH SOFTBALL
Instruction and practice in the fundamental skills and basic knowledge of fast-pitch softball. May be repeated for a maximum of 4 hours credit. (fall,spring)
HPE271: VARSITY VOLLEYBALL
Instruction and practice in the fundamental skills and basic knowledge of volleyball. May be repeated for a maximum of 4 hours credit. (fall)

HPE273: PHYSICAL EDUCATION AND HEALTH EDUCATION FOR ELEMENTARY CHILDREN
This course is designed to equip future teachers with the knowledge and skills to implement physical education curriculum in an elementary educational setting. It will provide an overall view of the importance of healthy living through exercise, diet, and responsible decisions. Nine clock hours of observation and participation in K-6th grade settings are required.

HPE281: VARSITY BASEBALL
Instruction and practice in the fundamental skills and basic knowledge of baseball. May be repeated for a maximum of 4 hours credit. (fall/spring)

HPE291: VARSITY BASKETBALL
Instruction and practice in the fundamental skills and basic knowledge of basketball. May be repeated for a maximum of 4 hours credit. (fall/spring)

*HPE303: OUTDOOR AND INDOOR TEAM (INDIVIDUAL) SPORTS
To develop and enhance students' knowledge and understanding of concepts and techniques of coaching and their application to achieving important objectives in working with athletes for indoor/outdoor individual and team sports. The course and textbook combine sport science theory and research with the practical knowledge and methods of expert coaches in the five essential categories of coaching education and professional practice. Theory and practice of coaching is reviewed and an in depth look at the aspects of teaching and training through the games approach along with management principles are discussed

*HPE313: ADAPTIVE PHYSICAL EDUCATION
Methods, techniques, screening, and special programs for physical and recreational activities of atypical students: movement, methods of organizing, and supervising institutional and community recreation programs. *Cannot be taken until the student has been formally admitted to the Teacher Education Program (successfully completed TESA 1, 2, and 3).

*HPE323: CARE AND PREVENTION OF ATHLETIC INJURIES
Basic athletic training, first aid instruction, and skills practicum for parents, teachers, coaches, and trainers. *Cannot be taken until the student has been formally admitted to the Teacher Education Program (successfully completed TESA 1, 2, and 3).

HPE333: SPORTS MARKETING AND PROMOTION
This course focuses on the marketing, promotions, public relations, and communications involved in the multi-billion dollar sports industry. The course provides research, case analysis, and other opportunities to learn of the effective principles, theories, practices, and methods involved with all aspects of sports communications.
*HPE343: SPORTS PSYCHOLOGY
This course covers various psychological principles associated with sport. Discussion will consist of psychological variables which can hinder athletic performance as well as variables which can enhance performance. Class content will also illustrate numerous psychological techniques which can enhance performance. *Cannot be taken until the student has been formally admitted to the Teacher Education Program (successfully completed TESA 1, 2, and 3).

HPE353: SPORTS IN SOCIETY
Sociological aspects of physical activity relevant to physical education, individuals, society, sports, and social dynamics of teaching.

*HPE363: FUNDAMENTALS OF MOTION
Analysis of human growth and maturation related to fundamentals of motion and motor development. Basic research, relevant theories, and applications of human development are discussed in context to the development and acquisition of motor skills. *Cannot be taken until the student has been formally admitted to the Teacher Education Program (successfully completed TESA 1, 2, and 3).

*HPE373: THEORY AND PRACTICE IN TEACHING LEISURE AND RACQUET SPORTS
Skill techniques, progression, and planning for instruction in archery, badminton, racquetball, pickleball, and tennis. Prerequisites: EDF233 (Child and Youth Development) and proficiency in 3 of the 5 above listed individual sports. *Cannot be taken until the student has been formally admitted to the Teacher Education Program (successfully completed TESA 1, 2, and 3).

*HPE383: THEORY AND PRACTICE IN TEACHING FITNESS AND RHYTHMIC ACTIVITIES
The values, scope, and analysis of rhythmical activities and basic movement experiences. Emphasis is given to teaching techniques and program progression. This course provides students with a basic knowledge of several dance genres and rhythmical activities as well as instruction and practice in the techniques of teaching dance in education, commercial and recreational settings. *Cannot be taken until the student has been formally admitted to the Teacher Education Program (successfully completed TESA 1, 2, and 3).

HPE393: SPORTS CARE & PREVENTION
This course is designed for the student entering a profession dealing with athletes or individuals performing physical activity with a focus on leadership roles. The course will cover training and conditioning, nutritional and environmental considerations, therapeutic techniques, tissue trauma response, and specific injuries to the extremities, torso, and head.

HPE413: LEGAL ISSUES IN SPORTS
An overview of the legal and ethical aspects of sport and recreation. Multiple theoretical frameworks and theories will be addressed with special attention to sport and recreational issues. Other topics include basic legal principles, antitrust regulation, sport legislation and court cases, and labor in the sport industry.
HPE423: ORGANIZATION AND ADMINISTRATION OF SPORTS PROGRAMS AND SPORTS ORGANIZATION
This course examines the structure and operations of a physical education program based on the philosophies, aims, objectives, policies, and procedures that provide maximum contributions to the total school program. Planning, organizing, leading, and evaluation of institutional and community sports programs. *Cannot be taken until the student has been formally admitted to the Teacher Education Program (successfully completed TESA 1, 2, and 3).

HPE433: PHILOSOPHY AND ETHICS IN SPORTS
This course examines the concept and practice of sport from a philosophical perspective. Broad discussions include the benefits of sport, the ethics of competition, sportsmanship, and violence, as well as more specific questions that have arisen in recent years, like the concept of amateurism in college sports, controversies surrounding performance enhancing drugs, and cases of racism and sexism. In doing so, works of philosophers, athletes, and sports media members will be read.

HPE436/446: SPORTS MANAGEMENT INTERNSHIPS
Practical experience in a sports management environment. The internship is designed to allow each student the opportunity to learn how to synthesize theory into practice. Minimum of 220 hours at an approved site must be completed to meet internship requirements. Prerequisites (for HPE436): HPE353 Sports in Society, HPE423 Organization & Administration of Sports Programs and Sports Organization, HPE433 Philosophy & Ethics in Sports. Minimum grade required for successful completion of the internship courses is a C or higher.

*HPE443: STRATEGIES OF HEALTH EDUCATION
This course addresses philosophical and practical approaches of teaching health in a K-12 setting. It includes how to apply theoretical foundations of learning in a health education setting as well as how to develop an overall health curriculum. *Cannot be taken until the student has been formally admitted to the Teacher Education Program (successfully completed TESA 1, 2, and 3).

HPE453: KINESIOLOGY
Mechanics of human motion and its application to physical activity. Prerequisite: BIO244 (Anatomy & Physiology II).

*HPE466: HPE TEACHING INTERNSHIP (K-6TH GRADE)
An application course for interns who will be placed in area schools for nine weeks of a semester. During the teaching assignments, the Field Experience Supervisor and the Mentor Teachers will direct the intern’s progress as teaching responsibilities begin on a limited basis and culminate with full teaching responsibilities. *Cannot be taken until the student has been formally admitted to the Teacher Education Program (successfully completed TESA 1, 2, and 3).

*HPE476: HPE TEACHING INTERNSHIP (7-12TH GRADE)
An application course for interns who will be placed in area schools for nine weeks of a semester. During the teaching assignments, the Field Experience Supervisor and the Mentor Teachers will direct the intern’s progress as
teaching responsibilities begin on a limited basis and culminate with full teaching responsibilities. *Cannot be taken until the student has been formally admitted to the Teacher Education Program (successfully completed TESA 1, 2, and 3).

HST101: SERVICE INTERNSHIP: HISTORY
Minimum of 45 supervised hours of service at an approved site. Appropriate training and reflection essay must be completed to receive a passing grade.

HST113: THE UNITED STATES TO 1876
A survey of social, economic and political developments from Columbus to the end of Reconstruction. Special emphasis is placed upon Colonial development, the American Revolution, Jacksonian Democracy, and the Civil War. (fall/spring)

HST123: THE UNITED STATES SINCE 1876
A survey of social, economic, and political developments from Reconstruction to the present. Special emphasis is placed upon World War I, World War II, and Post-World War II developments. (fall/spring)

HST133: WORLD HISTORY I
Study of world civilizations to the early modern period.

HST143: WORLD HISTORY II
Study of world civilizations since the early modern period.

HST213: WESTERN CIVILIZATION TO 1500
A study of the great civilizations from 3500 B.C. to A.D. 1500. Special emphasis is placed upon the ideas and foundations laid for modern Western society. (fall)

HST223: WESTERN CIVILIZATION SINCE 1500
Development of Western civilization from 1500 to the present. Special emphasis is placed upon major political, economic, and social movements. (spring)

HST233: HOW [NOT] TO MAKE A DECISION: A HISTORY OF BAD CHOICES
This course explores the decision-making process and examines key choices made throughout history that have shaped our contemporary world.

HST313: HISTORY OF ARKANSAS
Social, economic, and political developments from the early history of Arkansas to the present. (on demand)

HST323: TOPICS IN WORLD SOCIAL STUDIES
This course focuses on a study of the world at large from the beginning of civilization through current events. Students will examine social as well as global locations and how culture dictates future events.
Each student will engage in critical and analytical thinking to answer questions and debate with other students on subjects presented.

HST333: TOPICS IN US SOCIAL STUDIES
This course focuses on the study of American History, Sociology and American National Government. Highlights from each broad category, such as the creation of America, the foundation of Government and the social aspects of daily life, will be explored. Each student will engage in critical and analytical thinking to answer questions and debate with other students on subjects presented.

JRN111/121/131/141: YEARBOOK PUBLICATION I/II/III/IV
Participation in the planning, writing, photography, and editing of the College yearbook. Emphasis will be placed upon the development of desktop publishing skills. May be taken two semesters for credit. (fall/spring)

MGM313: PRINCIPLES OF MANAGEMENT
A study of the functions managers fulfill within a business organization, the behavior of individuals within an organization, and theories of business management. (fall)

MGM323: ORGANIZATIONAL MANAGEMENT
Examine the theory and practice of organizational management with an emphasis on preparing individuals to think and act like a successful manager. The organizational impact of individual differences is explored through a framework of motivational theories, ethical leadership styles, and human decision processes.

MGM333: THE ART OF LEADERSHIP
A study of the principles and practices of leadership. Includes theories of leadership issues that impact decision making in a business environment, including power, teamwork, motivation, and diversity. (spring)

MGM353: PROJECT MANAGEMENT
This course covers the fundamentals of managing projects. It utilizes the methods for planning and controlling projects including project plan development, resource planning and scheduling, and project monitoring and control. The methods are applicable to all types of projects including construction, information systems, and engineering. This course is an elective.

MGM413: STRATEGIC PLANNING
Students explore general management skills in analyzing, formulating and implementing corporate-level, business-level, and functional-level strategies. Students will develop skills in assessing internal capabilities and resources, evaluating industries and competitive environments, and exploring strategic options.

MGM423: OPERATIONS MANAGEMENT
Course covers the process by which organizations convert inputs (e.g., labor, material, equipment, knowledge) into outputs (goods and services). Focusing on strategic and tactical issues, the course covers the following subjects: product/process management, total quality management, capacity management, customer loyalty and
services, inventory management, supply chain management, product development; and facility location and sourcing. Different industries, including services, as well as international operational issues are covered.

MGM433: MANAGERIAL COMMUNICATIONS
A class designed to provide future managers with the sophisticated skills required to communicate to a diverse work group in a rapidly changing environment. This will be done by creating oral, written and listening strategies which can effectively be used in the work environment. Emphasis will be placed on report presentation, interviewing, job evaluations, conflict management and negotiations.

MGM443: HUMAN RESOURCE MANAGEMENT
The study of recruitment, selection, employment, training, and evaluation of human resources. Emphasis is placed on the human side of the organization, personnel efficiency, productivity, individual, and group labor relations. (spring)

MKT313: PRINCIPLES OF MARKETING
An introduction to the system of activities that constitute marketing: choosing target markets, evaluating market decisions, assessing their needs, developing products and services, and delivering them at a value to the customer and at a profit to the company. (fall)

MKT333: CONSUMER BEHAVIOR
Sociological and psychological applications in consumer behavior with an emphasis on the relevance of these concepts for the marketing manager. The development of concepts and constructs employed to identify and measure market segments and analyze behavioral patterns of these segments as a basis for marketing strategy. (Prerequisite: MKT313)

MKT413: PROMOTION
Surveys theories and practices in advertising and promotion. Includes a study of the inputs required to present a company and its products to prospective customers. (fall)

MKT423: MARKETING RESEARCH
Research methodology and the application of current research techniques in solving marketing problems. Includes research activities encompassing all aspects of research from problem definition to report presentation. (Prerequisite: BUS203)

MKT433: MARKETING STRATEGY SEMINAR
A capstone seminar covering the application and integration of marketing strategy and philosophy including marketing analysis, planning, and implementation. A marketing project and presentation will be completed.

MTH053: BEGINNING ALGEBRA
Beginning algebra is the study of the basic properties of real numbers, definitions, linear equations in one and two variables, inequalities, exponents, polynomials, and introductions to rational expressions and radicals.
MTH063: INTERMEDIATE ALGEBRA
Intermediate algebra is the study of exponents, radicals, polynomials, rational expressions, linear equations, functions, graphs, factoring, and an introduction to quadratic equations. Prerequisite: MTH 053 with a grade of C or better or minimum mathematics ACT score of 17 or satisfactory mathematics placement score.

MTH101: SERVICE INTERNSHIP
Minimum of 45 supervised clock hours of service at an approved site. Appropriate training and reflection essay must be completed to receive a passing grade.

MTH123: COLLEGE ALGEBRA
The study of quadratic equations, functions, graphs, inequalities, logarithms, ratio, proportion, variations, theory of equations, determinants, and complex numbers. Prerequisite: MTH 063 with a grade of C or better or minimum mathematics ACT score of 21 or satisfactory mathematics placement score. (fall, spring)

MTH133: MATHEMATICS FOR THE LIBERAL ARTS
This course is designed to develop an understanding of mathematics and the importance of quantitative methods for a liberal arts education. Contemporary topics will be used to facilitate this process. Prerequisite: MTH063 with a grade of C or better or minimum mathematics ACT score of 21 or satisfactory mathematics placement score.

MTH203: ELEMENTS OF STATISTICS
Elementary statistical techniques including: averages and dispersions, descriptive statistics, elementary probability, probability distributions, statistical inference, estimation, hypothesis testing, confidence intervals, regression, and correlation. Prerequisite: MTH123 or equivalent. (on demand) Same as BUS203 with a mathematics emphasis.

MTH213: PLANE TRIGONOMETRY
Study of trigonometric functions, functional relations, logarithms, solution of right and oblique triangles with applications, identities, inverse functions, and equations. Prerequisite: MTH123 or minimum mathematics ACT score of 24, or instructor’s consent. (spring)

MTH243: BUSINESS CALCULUS
Functions and limits, differentiation of polynomial functions, applications of the derivative, anti-differentiation, the definite integral, and applications of integration; all involving applications to business. Prerequisite: MTH123, or minimum mathematics ACT score of 24, or instructor’s consent.

MTH244: CALCULUS I
Functions and limits, differentiation of polynomial functions, applications of the derivative, anti-differentiation, the definite integral, and applications of integration. Prerequisite: MTH213, or minimum mathematics ACT score of 26, or instructor’s consent. (on demand)

MTH254: CALCULUS II
Transcendental functions, techniques of integration, indeterminate forms, improper integrals, numerical methods, conics, polar coordinates, infinite series, and parametric equations. Prerequisite: MTH244 (on demand)
MUS101: SERVICE INTERNSHIP
Minimum of 45 supervised hours of service at an approved site. Appropriate training and reflection essay must be completed to receive a passing grade.

MUS111/120/121/131/141: CHORAL ENSEMBLE (CHORALAIREs)
Basic choral performance technique is emphasized in this course. The group travels to churches and on some extended tours. May be taken two semesters for credit in the Associate degrees and four semesters for credit in the Bachelor degrees. (fall/spring)

MUS213: MUSIC APPRECIATION
A brief study of the elements of music, and the historical development and great composers of the European heritage with an emphasis on how to listen to music. (fall/spring)

PHY101: SERVICE INTERNSHIP
Minimum of 45 supervised hours of service at an approved site. Appropriate training and reflection essay must be completed to receive a passing grade.

PHY110: PHYSICAL SCIENCE LAB
This course is the laboratory experience accompanying PHY114. Corequisite: PHY114 {Phased out of use in Spring 2018}

PHY111: PHYSICAL SCIENCE LAB
This course is the laboratory accompanying PHY113. Corequisite: PHY113

PHY113: PHYSICAL SCIENCE
General survey of concepts of conceptual physics followed by selections from physics, chemistry, astronomy, meteorology, and geology. Corequisite: PHY111 required. Prerequisite: MTH123 or MTH133. (fall, spring)

PHY114: PHYSICAL SCIENCE
General survey of concepts of conceptual physics followed by selections from physics, chemistry, astronomy, meteorology, geology, physical oceanography, or engineering. Corequisite: Lab PHY110 required. Prerequisite: Placement into MTH063 (Intermediate Algebra). (fall, spring) {Phased out of use in Spring 2018}

PSC101: SERVICE INTERNSHIP
Minimum of 45 supervised hours of service at an approved site. Appropriate training and reflection essay must be completed to receive a passing grade.

PSC113: AMERICAN NATIONAL GOVERNMENT
An examination of the rise and development of the Constitution and the institutions established under it. Topics covered include principles of government, the presidency, the Congress, the judiciary, politics, civil liberties, and foreign policy. (fall/spring)

PSY101: SERVICE INTERNSHIP: PSYCHOLOGY
Minimum of 45 supervised hours of service at an approved site. Appropriate training and reflection essay must be completed to receive a passing grade.

PSY112: INTRODUCTION TO COLLEGE
This course is designed to provide students with the basic skills to succeed in college. Required for full-time freshmen who must take a developmental course. Also required for returning or transfer students with a college GPA below 2.0. This is not a developmental course, and is recommended for all students who have not previously attended college. (fall/spring)

PSY123: INTRODUCTION TO PSYCHOLOGY
The fundamentals of human adjustment with special reference to such topics as the scope and methods of psychology, growth and development, individual differences and their measurement, the dynamics of behavior frustration and conflict, personality, learning, remembering and forgetting, thinking, problem solving, and applied psychology. (fall/spring)

PSY213: PSYCHOLOGY OF HUMAN DEVELOPMENT
A study of the human life cycle from birth through adulthood with emphasis on physical, motor, mental, language, emotional, and social development including an examination of the major methods and theories. This course may not be applicable where an upper division course is required. Prerequisite: PSY113. (on demand)

PSY303 CONFLICT RESOLUTION
This interdisciplinary course examines the factors associated with conflicts and disputes and appropriate skills such as mediation are practiced.

*RDG413 FOUNDATIONS OF READING INSTRUCTION
Introductory course focusing on the theories of reading and the reading process, with an introduction to the history of reading instruction and approaches and materials for teaching reading.

SEM 311/312/313: SEMINAR IN DIVERSITY STUDIES
SEM 321/322/323: SEMINAR IN HISTORICAL PLACES/FIELD EXPERIENCES
SEM 331/332/333: SEMINAR IN SCIENTIFIC STUDIES/FIELD EXPERIENCES
SEM 341/342/343: SEMINAR IN STUDIES ABROAD/FIELD EXPERIENCES
Seminar courses are designed to provide students with additional opportunities for learning around a specific topic of interest. Seminars will usually be focused on a unique opportunity or experience for students to encounter at some point within the semester. Students will be expected to complete an appropriate project or paper in order to pass the class. The work level of the course will also determine the number of credits to be earned.

SOC123: INTRODUCTION TO SOCIOLOGY
Introduction to the principles of sociology. This includes a study of the relationship of the individual and society or culture. Some contrast will be drawn concerning other cultures and patterns of behavior. (fall/spring)

*SPE313: INTRODUCTION TO EXCEPTIONAL CHILDREN
This course is an introduction to exceptional children, with a major focus on serving these individuals in regular education classroom environments. It includes the historical and contemporary social, legal, and educational concepts and trends related to the exceptional child. Ten hours of classroom observation are required. *Cannot be taken until the student has been formally admitted to the Teacher Education Program (successfully completed TESA 1, 2, and 3).

SPN101: SERVICE INTERNSHIP
Minimum of 45 supervised hours of service at an approved site. Appropriate training and reflection essay must be completed to receive a passing grade.

SPN113: ELEMENTARY SPANISH I
An introduction to the elements of Spanish. Prerequisite: English skills sufficient to enter Freshman Composition I (ENG113). (fall/spring)

SPN123: ELEMENTARY SPANISH II
An introduction to the elements of Spanish. Prerequisite: SPN113. (spring)
STUDENT REGULATIONS

CRC attempts to provide an atmosphere that is conducive to academic, social, and spiritual growth consistent with a Christian campus and has enacted regulations toward this end.

Students applying for admission to Crowley’s Ridge College are assumed to be in basic agreement with the principles upon which CRC was founded. All students registering at CRC commit themselves to comply with the rules and regulations of the College as set forth in the Student Handbook, the College Catalog, and any other media by which the institution disseminates rules and regulations. Students are expected to exhibit demeanor as responsible citizens in all matters of personal conduct.

As a private, Christian co-educational college, CRC reserves the right to admit and retain students that support the purposes and ideals of the institution. A student considering enrolling at CRC should review the purposes and ideals of the College, and commit to respect them if a decision is made to enroll. A student not intending to support the policies of the institution should not enroll. The College reserves the right to dismiss a student whenever, in its judgment, the welfare of the student and/or the institution requires that action be taken.

ETHICS AND MORALS

The administration of CRC encourages and expects moral and ethical behavior consistent with Christian principles. The possession, use, or distribution of alcoholic beverages or illicit drugs by students or employees on or off campus is strictly prohibited. Those who violate this regulation are subject to possible dismissal from the College. These and other regulations are discussed in the student handbook. Any infraction of the regulations will be subject to review by the Vice President for Student Affairs. Students dismissed for disciplinary reasons may apply for readmission the semester following the dismissal. The Vice President for Student Affairs will then decide if the student should be readmitted.

HEALTH SERVICES AND INSURANCE

Each student assumes the responsibility for all health insurance and services. The College does not assume financial responsibility for medical services arranged by the student.
FACULTY, ADMINISTRATION, STAFF, AND BOARD

One of the most important resources in the educational process at Crowley’s Ridge College is people: faculty, administration and staff. Together, their purpose is to guide students through the process of learning. The small classes also contribute to the closeness of the students and faculty members.

At CRC, concern for students goes beyond the classroom into their interests, needs, and career goals. Faculty and staff make themselves available for counseling, outside help in class work, and other areas of student need. Concern for spiritual growth inspires the faculty and staff to fill a vital role in the lives of students who choose CRC as their college home. As the College continues to expand its programs to meet the needs of students, the faculty, administration and staff are also expanding their efforts to make CRC a place where students receive high quality education and experience Christian living.

Leslie Allen, Adjunct Assistant Professor, Arts & Sciences
B.S. in Education, Arkansas State University, 2005
M.S. in Education (Reading), Arkansas State University, 2008

Fielden Allison, Missionary in Residence
A.A. General Studies, Crowley’s Ridge College (1968)
B.A. Bible, Harding University (1970)
M.A. Biblical Studies, Abilene Christian University (1987)

Janet Allison, Missionary in Residence
A.A. General Studies, Crowley’s Ridge College (1968)
M.S. Marriage and Family Therapy, Harding University (2003)

Alex Beaird, Adjunct Assistant Professor, Arts & Sciences
B.S.E. Middle School Education, Southeast Missouri State (2016)
M.A. Secondary Education, Southeast Missouri State (2018)

Shannon Beasley, Assistant Professor, Arts & Sciences
B.A. in Political Science, Arkansas State University (1998)
M.A. in English, Arkansas State University (2002)

Steve M. Bounds, Adjunct Assistant Professor, Business
A.A, Crowley’s Ridge College
B.A. in Bible, Oklahoma Christian University
M.S. in Biology, Arkansas State University (1977)
Specialist in Community College Teaching, Arkansas State University (1977)
Specialist in Education Administration, Arkansas State University (1988)
Doctorate in Educational Leadership, Arkansas State University (1999)
Chris Buxton  
B.S. in Journalism, Arkansas State University (1996)  
M.A. Divinity, Harding School of Theology (2010)  
Doctorate of Ministry in Missional and Spiritual Formation, Lipscomb University (2018)

Treka D. Clark, Assistant Professor, Business; Registrar; Director of Assessment & Institutional Research  
B.S. in Business Administration, Crowley's Ridge College (2013)  
M.P.A. Public Administration, Arkansas State University (2015)

Jonathan Colvin, Adjunct Assistant Professor, Biblical Studies  
B.A. Youth and Family Ministry, Harding University (2009)  
M.A. Christian Ministry, Harding University (2019)

Season Cooley, Adjunct Assistant Professor, Arts & Sciences  
A.A. Public Relations, Crowder College (2000)  
A.A. Journalism, Crowder College (2000)  
B.A. Mass Communications, Missouri Southern University (2002)  
M.A. Communication, Missouri State University (2015)

Dakota Crossno, Adjunct Assistant Professor, Biblical Studies  
B.A. in Biblical Studies, Crowley's Ridge College (2018)  
M.A. in Ministry, Freed-Hardeman University (2022)

Brian Davis, Professor, Arts & Sciences; Vice-President for Academic Affairs  
B.S. Mathematics, Arkansas State University (2001)  
M.S. Mathematics, University of Mississippi (2002)  
Ph. D. Mathematics, University of Mississippi (2006)

Heather Diles, Adjunct Assistant Professor, Teacher Education  
B.S.E. Early Childhood Education, Arkansas State University (2013)  
M.S.E. Reading (2017)  
Dyslexia Therapist Certificate (2017)

Kelly Gibson, Assistant Professor, Teacher Education  
B.S. Early Childhood Education, Arkansas State University (1994)  
M.S. Educational Theory and Practice, Arkansas State University (2013)

Brandon Goff, Adjunct Professor, Arts & Sciences  
B.M. Composition, Arkansas State University (1996)  
M.M. Composition, Arkansas State University (1998)  
D.M.A. Music Composition/Theory/Technology Composition, University of Memphis (2005)

Hollie Goodson, Associate Professor, Teacher Education; Division Chair, Teacher Education  
B.S. Early Childhood Education, Arkansas State University (2007)  
M.S. Educational Leadership, Arkansas State University (2011)  
Ed.D. Educational Leadership, Arkansas State University (2020)
Zachary Grimes, Assistant Professor, Arts & Sciences
B.S. Biology, Middle Tennessee State University (2015)
M.S. Biology, Middle Tennessee State University (2017)
Ph.D. Mathematics and Science Education, Middle Tennessee State University (2021)

Ashley Hankins, Assistant Professor, Arts & Sciences; Division Chair, Arts & Sciences; Director of the Learning Center
B.A. English, Arkansas State University (2006)
M.A. English, Arkansas State University (2009)
Specialist in Community College Teaching, Arkansas State University (2012)

Rebecca Hill, Adjunct Assistant Professor, Arts & Sciences
B.A. History, Arkansas State University (2005)
M.A. History, Arkansas State University (2010)

Angela Johns, Adjunct Assistant Professor, Teacher Education
B.S.E Elementary Education, Arkansas State University (2001)
M.S.E. Reading, Harding University (2006)
M.S.E. Educational Theory, Arkansas State University (2009)
M.S.E. Educational Leadership, Arkansas State University (2011)

Richard H. Johnson, President
A.A. General Education, Crowley’s Ridge College (1984)
B.A. Business Administration, Harding University (1986)
M.N.M. Nonprofit Management, Regis University (2000)
Ed.D. Organizational Leadership, Abilene Christian University, (2021)

Jordan Malone, Assistant Professor, Business
B.S. in Business Administration, Crowley’s Ridge College (2015)
M.A. Coaching and Athletics Administration, Concordia University Irvine (2019)

Lou Ann McElyea, Associate Professor, Business; Division Chair, Business
B.S. Business Administration, Washington University (1975)

Paul McFadden, Associate Professor, Biblical Studies; Athletic Director; Vice President for Student Affairs
A.A. General Education, Crowley’s Ridge College (1983)
B.A. Bible, Harding University (1984)
M.A. Bible, Harding Graduate School of Religion (2003)

Susan Lewallen, Adjunct Instructor, Developmental English
B.A. Social Science, Arkansas State University
B.A. History with a Minor in English, University of Memphis

Margaret Orlando, Adjunct Assistant Professor, Arts & Sciences
B.A. Communication from Southwest Missouri State University (2005)
M.A. Communication from Missouri State University (2009)

**Brad Phillips, Assistant Professor, Arts & Sciences**
B.S.E. in Physical Education; Williams Baptist College (2002)
M.S. in Physical Education; Emporia State University (2006)

**Jeremy Pierce, Assistant Professor, Biblical Studies; Division Chair, Biblical Studies**
M.A. in Ministry, Freed-Hardeman University (2011)

**Blake Phillips, Adjunct Assistant Professor, Business**
B.S. in Marketing Management; Arkansas State University (2007)
Master of Business Administration; William Woods University (2011)
Barrett Graduate School of Banking (2017)

**Angela Rice, Adjunct Assistant Professor, Business**
B.A. History and Political Science, Arkansas Tech University (1992)
J.D. Law, University of Arkansas at Little Rock School of Law (1995)

**Chris Richardson, Assistant Professor, Teacher Education**
B.A. History, Williams Baptist University (2013)
B.S. Education in P-12 Health and Physical Education, Williams Baptist University (2013)
M.S. Sports Administration, Arkansas State University (2014)

**Erica C. Richardson, Adjunct Assistant Professor, Business; Dean of Students**
B.S. in Business Administration, Crowley's Ridge College (2016)
M.A. Conflict Management and Resolution, Abilene Christian University (2020)

**Madison Ritter, Adjunct Assistant Professor, Arts & Sciences**
B.S. Mathematics, Arkansas State University (2017)
B.S. in Education (Mathematics), Arkansas State University (2017)
M.S. in Education (Mathematics), Arkansas State University (2019)
Ed.S. Educational Leadership, Arkansas State University (2021)

**Garvis Semore, Adjunct Assistant Professor, Biblical Studies**
B.A. in Biblical Studies with a Minor in Psychology, Lipscomb University (1992)
M.A. Ministry, Freed Hardeman University (1995)
M.A. Divinity, Turner School of Theology, Southern Christian University (2002)
M.A. Speech Communication, North Dakota State University (2008)
Doctorate of Ministry, Turner School of Theology, Southern Christian University (2004)

**Arthur D. Smith, Adjunct Associate Professor, Biblical Studies**
A.A. General Education, Crowley’s Ridge College (1966)
B.A. Bible, Harding University (1973)
M.A. Church History, Harding Graduate School of Religion (1979)
Marta Summitt, Assistant Professor, Business
B.S. Accounting, Arkansas State University (1997)
M.B.A. Arkansas State University (2015)

Robert Vickrey, Assistant Professor, Business
M.B.A. Business Administration, New Mexico State (2005)

Carissa Winn, Assistant Professor, General Education; Campus Counselor; Division Chair, General Education
B.S. Child and Family Studies, Freed-Hardeman University (2011)
Ed.S. Mental Health Counseling, Arkansas State University (2014)

Richard Johnson  President, Executive Committee Chair
Dr. Brian Davis  Vice President for Academic Affairs, Executive Committee Member
Paul McFadden  Vice President for Student Affairs, Executive Committee Member
Liz Brown  Chief Financial Officer, Executive Committee Member

PROFESSIONAL
Shannon Beasley  Head Coach - Cross Country
Shelly Beasley  Director of Admissions & Student Financial Services
Brenden Camp  Head Coach - Baseball
Sammi Chipman  Admissions Representative
Treka Clark  Registrar; Director of Assessment & Institutional Research
Dr. Brian Davis  Head Coach - Brazilian Jiu Jitsu
Matthew Emery  Director of Marketing
Andrea Johnson  Executive Administrative Assistant, HR
Larry Johnson  Institutional Technology Director
Sonia Johnson  Business Office Manager
Paul McFadden  Athletic Director
Jordan Malone  Head Coach - Softball
Tray Malone  Assistant Coach - Baseball
Mike Milligan  Assistant Coach - Women’s Basketball
Adam Meeker  Head Coach - Golf
Logan Nutt  Asst. Coach - Men’s Basketball, Head JV Men’s Basketball
Chris Perkins  Head Coach - Men’s Basketball; Assistant Athletic Director
Brad Phillips  Head Coach - Women’s Basketball
Katie Pierce  Academic Executive Assistant; Moodle Coordinator, Concurrent Enrollment Coordinator
Erica Richardson  Dean of Students
Wil Teague  Director of Student Life, Sports Information Director
Carissa Winn  Head Coach - Volleyball

SERVICE
<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
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<tbody>
<tr>
<td>Craig Cupp</td>
<td>Physical Plant Manager - Buildings</td>
</tr>
<tr>
<td>Tereasa Mitchell</td>
<td>Food Services Director</td>
</tr>
<tr>
<td>Bill Pangborn</td>
<td>Physical Plan Manager - Transportation and Grounds</td>
</tr>
<tr>
<td>Carl Scherdin</td>
<td>Maintenance</td>
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</tbody>
</table>
### Academic Calendar 2022-2023

**Fall 2022: August 22-December 16**

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<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>August 17-19</td>
<td>Freshman Orientation</td>
</tr>
<tr>
<td>August 18</td>
<td>Professional Development</td>
</tr>
<tr>
<td>August 19</td>
<td>Advisors Available to Register</td>
</tr>
<tr>
<td>August 19-20</td>
<td>Dorms Open</td>
</tr>
<tr>
<td>August 22</td>
<td>Classes Begin</td>
</tr>
<tr>
<td>August 31</td>
<td>Last Day to Add Class</td>
</tr>
<tr>
<td>September 5</td>
<td>Labor Day Holiday</td>
</tr>
<tr>
<td>September 6</td>
<td>Census Date (11th Day)</td>
</tr>
<tr>
<td>September 29</td>
<td>Pioneer Day – Fall Service Day</td>
</tr>
<tr>
<td>September 23-24</td>
<td>Marriage Enrichment Seminar</td>
</tr>
<tr>
<td>September 30</td>
<td>Final Class Drop Date – First 8 Week Courses</td>
</tr>
<tr>
<td>October 1</td>
<td>Registration Opens for Winter 2022 and Spring 2023 Terms</td>
</tr>
<tr>
<td>October 10</td>
<td>Start Date – Second 8 Weeks</td>
</tr>
<tr>
<td>October 14</td>
<td>Administrative Day – 8 Week Online Class Finals</td>
</tr>
<tr>
<td>October 14</td>
<td>Midterm Grades Due – 16 Week Courses</td>
</tr>
<tr>
<td>November TBD</td>
<td>Backpacking Trip</td>
</tr>
<tr>
<td>November 11</td>
<td>Final Class Drop Date – 15 Week Courses</td>
</tr>
<tr>
<td>November 21-25</td>
<td>Thanksgiving Break</td>
</tr>
<tr>
<td>December 2</td>
<td>Final Class Drop Date – Second 8 Week Courses</td>
</tr>
<tr>
<td>December 12</td>
<td>Dead Day</td>
</tr>
<tr>
<td>December 13-16</td>
<td>Final Examinations</td>
</tr>
<tr>
<td>December 19</td>
<td>Final Grades Due</td>
</tr>
<tr>
<td>December 23-26</td>
<td>Christmas Holiday Observed</td>
</tr>
<tr>
<td>December 30-January 2</td>
<td>New Year’s Holiday Observed</td>
</tr>
</tbody>
</table>

*Class will not meet for events highlighted in green*

### Spring 2023: January 18-May 12

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 15</td>
<td>Dorms Open</td>
</tr>
<tr>
<td>January 16</td>
<td>Martin Luther King Jr. Day</td>
</tr>
<tr>
<td>January 17</td>
<td>Classes Begin</td>
</tr>
<tr>
<td>January 26</td>
<td>Last Day to Add Class</td>
</tr>
<tr>
<td>January 31</td>
<td>Census Date (11th Day)</td>
</tr>
<tr>
<td>February 10</td>
<td>Midterm Grades Due – First 8 Week Courses</td>
</tr>
<tr>
<td>February 18</td>
<td>Homecoming</td>
</tr>
<tr>
<td>February 24</td>
<td>Final Class Drop Date – First 8 Week Courses</td>
</tr>
<tr>
<td>March 1</td>
<td>Registration Opens for Summer 2023 and Fall 2023 Terms</td>
</tr>
<tr>
<td>March 10</td>
<td>Administrative Day – 8 Week Online Class Finals</td>
</tr>
<tr>
<td>March 10</td>
<td>Midterm Grades Due – 16 Week Courses</td>
</tr>
<tr>
<td>March 13</td>
<td>Start Date – Second 8 Weeks</td>
</tr>
<tr>
<td>March 24-26</td>
<td>Spring Break</td>
</tr>
<tr>
<td>March 29</td>
<td>MFT Test Date</td>
</tr>
<tr>
<td>March 30</td>
<td>Project Reach Out</td>
</tr>
<tr>
<td>April 2-5</td>
<td>CRC Lectureship</td>
</tr>
<tr>
<td>April 14</td>
<td>Final Class Drop Date – 16 Week Courses</td>
</tr>
<tr>
<td>April 14</td>
<td>Midterm Grades Due – Second 8 Week Courses</td>
</tr>
<tr>
<td>April 15</td>
<td>Kick Start on Campus</td>
</tr>
<tr>
<td>April 19-20</td>
<td>Awards Day Athletic (19) &amp; Academic (20)</td>
</tr>
<tr>
<td>April 28</td>
<td>Final Class Drop Date – Second 8 Week Courses</td>
</tr>
<tr>
<td>May 8</td>
<td>Dead Day</td>
</tr>
<tr>
<td>May 9-12</td>
<td>Final Examinations</td>
</tr>
<tr>
<td>May 13</td>
<td>Commencement</td>
</tr>
<tr>
<td>May TBD</td>
<td>Canoe Trip</td>
</tr>
<tr>
<td>May 15</td>
<td>Professional Development</td>
</tr>
<tr>
<td>May 16</td>
<td>Final Grades Due</td>
</tr>
</tbody>
</table>

### Summer 2022: May 18-August 3

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>May 18 – June 1</td>
<td>May Intercession (as needed)</td>
</tr>
<tr>
<td>June 3</td>
<td>Memorial Day Observed</td>
</tr>
<tr>
<td>June 6 – August 1</td>
<td>Staff Available to Register – 8 Week Summer Term</td>
</tr>
<tr>
<td>June 22-23</td>
<td>8 Week Summer Term</td>
</tr>
<tr>
<td>June 23-30</td>
<td>Prospective Student Camp</td>
</tr>
<tr>
<td>July 4</td>
<td>Independence Day Observed</td>
</tr>
<tr>
<td>August 3</td>
<td>Summer Term Final Grades Due</td>
</tr>
</tbody>
</table>

### Summer 2023: May 30-August 3

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 2</td>
<td>Staff Available to Register – 8 Week Summer Term</td>
</tr>
<tr>
<td>June 5 – July 31</td>
<td>8 Week Summer Term</td>
</tr>
<tr>
<td>June TBD</td>
<td>Battle of the Youth Groups</td>
</tr>
<tr>
<td>July 4</td>
<td>Independence Day Observed</td>
</tr>
<tr>
<td>August 1</td>
<td>Summer Term Final Grades Due</td>
</tr>
</tbody>
</table>
Dr. Jimmy Smith, Chair
Troy, Tennessee

Dan R. Newsom, Vice-Chair
Searcy, Arkansas

Don R. House, Legal Secretary
Walnut Ridge, Arkansas

Dr. Tyrone Allen
Beltsville, Maryland

Dr. David Cole
Searcy, Arkansas

Dr. Spencer Furby
Jonesboro, Arkansas

Max Garnett
Paragould, Arkansas

Kay Gowen
Searcy, Arkansas

Donna C. Harris
Saffell, Arkansas

Michael L. Hill
Greenway, Arkansas

Stewart Kennon
Doniphan, Missouri

Jonathan Mays
Paragould, Arkansas

Carie Samuel
Rogersville, Missouri